

Charlie Burnett

☎ (608) 555-1234

✉ charlie.burnett@email.com

🌐 <https://linkedin.com/in/charlieburnett>

📍 1234 Maple Street, Madison, WI 53703

JULY 12, 2026

Hiring Manager
Black Women's Health Center
Wisconsin Rapids, WI

Dear Hiring Manager,

I am excited to submit my application for the Family Practice Physician Assistant position at Black Women's Health Center. This role truly speaks to my passion for delivering patient-centered care, especially within a bustling community like Wisconsin Rapids, where every interaction can make a real difference in patients' lives. My experiences have instilled a deep understanding of the responsibilities that come with such a vital role, and I am eager to contribute positively.

At University Research Lab, where I currently serve as a Physician Assistant Intern, I have gained valuable experience, managing over twenty patient encounters per shift. This hands-on involvement has sharpened my capability to collaborate with diverse healthcare teams and deliver efficient care across varying scenarios. Each shift has posed unique challenges, keeping me adaptable and focused, further fueling my dedication to the field.

While juggling intensive patient schedules, I have often found myself overwhelmed, yet I have thrived in those moments of pressure. In those demanding shifts, I learned to devise quick solutions and maintain composure, ensuring that patients received their necessary care without delay. These experiences have reinforced my commitment to the healthcare profession.

My background extends beyond mere clinical skills; I have engaged in community health initiatives, providing guidance and support to enhance public health awareness. By participating in educational programs, I realized how vital patient education is for effective healthcare delivery. It is always rewarding to empower individuals with knowledge that can lead to healthier choices.

I am eager to bring my skills, enthusiasm, and focused energy to Black Women's Health Center. I believe my training, coupled with my steady commitment to improving patient outcomes, positions me well to thrive in this challenging and fulfilling role. My adaptability and dedication drive me to integrate seamlessly into any healthcare team.

I look forward to discussing my application with you soon.

Thanks,

Charlie Burnett

Charlie Burnett