

Brooklyn Ballard

☎ (615) 555-1234 ✉ brooklyn.ballard@example.com 💻 <https://linkedin.com/in/brooklynballard> 📍 Nashville, TN 37209

AUGUST 09, 2026

Hiring Manager
Breezy Cement Corp.
Chattanooga, TN

Dear Hiring Manager,

I am excited to express my interest in the Process Engineer Intern role at Breezy Cement Corp., a company renowned for its commitment to sustainability and innovation within the cement industry, which resonates deeply with my academic pursuits and practical experiences.

While pursuing a Bachelor of Science in Chemical Engineering, I cultivated expertise in cement production processes through internships and projects, learning to analyze operational metrics and optimize workflows, which helps in continuously improving safety and quality measures.

During my internship at the University Research Lab, I conducted process audits that revealed inefficiencies, and I took pride in collaborating with my peers to enhance laboratory safety protocols and generate actionable insights that elevated our research standards.

I also spearheaded a capstone project where my team designed a sustainable cement mix, integrating innovative cement chemistry principles to meet local construction demands while reducing our environmental footprint—a journey I found quite rewarding.

I deeply admire Breezy Cement's focus on social responsibility and infrastructure support; these ideals align closely with my values and aspirations, providing me motivation to contribute positively to your dedicated efforts.

Thank you for considering my application.

Sincerely,

Brooklyn Ballara

Brooklyn Ballard