



Niko Owen

Production Operator

📞 (312) 555-1234 ✉️ niko.owen@example.com

🌐 linkedin.com/in/nikoowen 📍 Chicago, IL 60616

STRENGTHS

- ⚙️ **Adaptable Problem Solver**
Quickly identifies production challenges and interprets solutions, promoting smoother daily operations.
- 👥 **Team-Oriented**
Prioritizes collaboration with peers, gaining trust and goodwill while working toward common goals.
- ✅ **Meticulous Attention**
Balances attention to detail with speed, preventing potential operational setbacks without sacrificing quality.
- 🛡️ **Safety Advocate**
Champion safety best practices among teammates, fostering a culture of reliability and assurance.
- 📖 **Continuous Learner**
Seeks opportunities to enhance skills and knowledge, cultivating personal growth and competence.

SKILLS

ISO 9001:2015 Standards

Product Inspection

Troubleshooting 5S Methodology

Team Collaboration

Basic Computer Skills

LANGUAGES

English Native

Spanish Intermediate

SUMMARY

Dedicated and detail-oriented Production Operator with 5 years of experience in fast-paced manufacturing environments. Proven track record of adhering to safety and quality protocols. Skilled in troubleshooting production issues and implementing continuous improvement initiatives. Strong team player with organizational abilities, dedicated to maintaining clean and efficient workspaces while executing tasks accurately. Committed to continuous development and supporting collaborative efforts within the manufacturing process, ensuring product integrity and alignment with ISO 9001:2015 standards. Eager to apply expertise and support production goals that drive operational excellence.

EXPERIENCE

Production Operator

Innovative Manufacturing Corp 📅 June 2023 - Present 📍 Springfield, IL

Primarily focused on assembly, inspection, and testing processes within a high-volume manufacturing environment. Supports product quality adherence through collaboration with teams and problem-solving strategies.

- Executed assembly tasks efficiently, reinforcing compliance with ISO 9001:2015 quality standards.
- Conducted thorough inspections, identifying defects and ensuring products meet specifications at various stages.
- Collaborated effectively with team members, improving workflows and reducing downtime through swift troubleshooting.
- Maintained organized workspaces and adhered to 5S practices, enhancing operational efficiency.
- Engaged in continuous improvement initiatives, leading successful process enhancements that improved production flow.
- Documented production metrics and communicated findings to management for ongoing quality assessments.

Assembly Technician

Precision Tooling Solutions 📅 March 2021 - May 2023 📍 Peoria, IL

Focused on the assembly and testing of precision components. Fostered team collaboration while improving operating procedures and training practices.

- Performed assembly and carefully tested components, achieving near-perfect quality rates in produced items.
- Trained new staff, enhancing team dynamics and knowledge-sharing within assembly processes.
- Assisted in creating standard operating procedures, resulting in measurable improvements in task execution.
- Conducted routine machine maintenance, ensuring safety compliance and optimal equipment performance.
- Participated in cross-functional team meetings to tackle production challenges effectively.
- Accurately maintained inventory records and logs, facilitating seamless management review discussions.

Production Associate

Machinery Experts Inc. 📅 July 2019 - February 2021 📍 Rockford, IL

Supported diverse production operations, prioritizing safety and adherence to quality standards in assembly line roles.

- Engaged in assembly line activities, consistently meeting health and safety regulations throughout processes.
- Conducted detailed quality inspections to verify product integrity, which contributed significantly to decreased customer complaints.

MY CAREER



● Production Operator at Innovative Manufacturing Corp (3.2 Years)

● Assembly Technician at Precision Tooling Solutions (2.2 Years)

● Production Associate at Machinery Experts Inc. (1.6 Years)

- Streamlined operational processes alongside supervisors, fostering an enhanced productive environment.
- Proactively managed inventory and stock levels to ensure uninterrupted production workflows.
- Participated in training programs for new machinery and techniques, boosting adaptability within the team.
- Ensured safety and hygiene standards were upheld while maintaining clean working areas across various shifts.

LEADERSHIP & AWARDS

- Employee of the Month (February 2024) for consistent contribution to team objectives and quality output.
- Lean Initiative Award (2025) recognizing commitment to promoting and implementing Lean principles.

EDUCATION

High School Diploma

Springfield High School 🎓 GPA: 3.5 📅 2016 📍 Springfield, IL

Coursework: General Studies, Mathematics, Science, English

CERTIFICATIONS

- OSHA Safety Certification 📅 2025
- Lean Manufacturing Basics 📅 2024

TECHNICAL SKILLS

- **Manufacturing Tools:** CNC Machines, Assembly Equipment, Testing Tools
- **Quality Control Systems:** Inspection Protocols, Quality Assurance Techniques, Reporting Software
- **Improvement Methodologies:** Lean Six Sigma, Kaizen, Continuous Improvement Practices
- **Organizational Standards:** OSHA Procedures, ISO Regulations, 5S Practices
- **Documentation Tools:** Production Metrics Tracking, Quality Logs, Safety Audits
- **Computer Skills:** Microsoft Office Suite, ERP Systems, CAD Software
- **Team Collaboration Tools:** Slack, Microsoft Teams, Zoom
- **Inventory Management:** Stock Control Systems, Inventory Software, Tracking Tools
- **Training Techniques:** Onboarding Programs, Cross-training Modules, Instructional Design
- **Maintenance Practices:** Routine Facility Checks, Equipment Care, Workflow Optimization

PROFESSIONAL AFFILIATIONS

- Member of National Association of Manufacturers since 2023, actively participating in local chapters.
- Volunteer coordinator for community cleanup events through the Springfield Chamber of Commerce.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST