

STRENGTHS

-  **Adaptability**  
Quickly embraced changes in coding regulations, ensuring seamless integration with current practices while keeping accuracy intact.
-  **Communication**  
Established strong lines of communication with healthcare professionals to delineate coding issues clearly, resulting in faster resolutions.
-  **Attention to Detail**  
Recognized for precision in reviewing medical records, enhancing overall accuracy in coding and claims processing.
-  **Team Collaboration**  
Fostered a cooperative team atmosphere where knowledge-sharing was routine, leading to improved operational efficiencies across departments.
-  **Customer Service Orientation**  
Actively addressed and resolved customer concerns related to coding and billing, establishing trust and loyalty among stakeholders.

SKILLS

- Medical Coding    HIPAA Compliance
- Medical Records Review

Quality Assurance

Team Collaboration

Customer Service

Coding Guidelines

Process Improvement

Reimbursement Strategies

Auditing Practices

Billing Procedures

Documentation Review

SUMMARY

Detail-oriented medical coding professional with three years of experience ensuring accurate coding and compliance in healthcare settings. Possesses expertise in assigning codes to services and validating medical records, all while maintaining patient confidentiality. Strong commitment to ongoing education, adapting to updates in coding regulations while contributing meaningfully to process improvements. Recognized for high accuracy and prompt resolutions, providing excellent customer service in fast-paced environments. Collaborates effectively with healthcare teams, fostering communication and striving for timely reimbursements to improve organizational effectiveness.

EXPERIENCE

Medical Coder

HealthFirst Solutions

 June 2023 - Present

 Portland, OR

- Focused on accurately assigning medical codes for diverse healthcare services at a major healthcare organization. Engages with providers to clarify coding discrepancies, thereby enhancing the quality of coding practices and ensuring steady revenue flow through timely reimbursements.
- Assign medical codes adhering strictly to compliance guidelines, facilitating reimbursement processes.
  - Review documentation for completeness and accuracy, significantly improving claim approval rates.
  - Collaborate with healthcare professionals, clarifying coding queries to minimize billing disputes.
  - Stay up-to-date with evolving coding regulations, integrating changes swiftly into existing procedures.
  - Participate in training initiatives that promote skill enhancement and enhance team competency.
  - Maintain high productivity standards, noted for meticulous attention while meeting deadlines.

Junior Medical Coder

WellCare Health

 March 2021 - May 2023

 Beaverton, OR

- Provided entry-level oversight in medical coding tasks, gaining essential skills while working alongside seasoned coders. Focused on continuous improvement and high-quality output by identifying weaknesses in documentation processes and participating asynchronously in meetings about best practices.
- Assisted senior coders in assigning appropriate medical codes, allowing smooth workflow improvements.
  - Conducted thorough audits of coding accuracy, diminishing liabilities and enhancing quality assurance efforts.
  - Engaged in team dialogues regarding regulatory changes, reinforcing a cooperative coding environment.
  - Supported auditing measures to ensure coding practices aligned with HIPAA regulations regarding confidentiality.
  - Facilitated resource creation aimed at onboarding new hires, minimizing knowledge gaps.
  - Provided effective customer service for internal and external inquiries related to estimation and billing discrepancies.

LEADERSHIP & AWARDS

- Dean's List, Oregon State University, 2024
- Healthcare Coding Competition, 2nd Place, 2025

EDUCATION

Bachelor's Degree in Health Information Management

Oregon State University

 GPA: 3.9

 2026

 Corvallis, OR

**Coursework:** Medical Coding, Healthcare Regulations, Data Analysis, Patient Privacy

Healthcare Standards

Communications Skills

Problem-Solving

## LANGUAGES

English

Native

## MY CAREER



● Medical Coder at HealthFirst Solutions (3.1 Years)

● Junior Medical Coder at WellCare Health (2.2 Years)

## CERTIFICATIONS

- Certified Professional Coder (CPC) 📅 2026

## TECHNICAL SKILLS

- **Coding Software:** 3M CodeFinder, AAPC Coder, Optum360
- **Compliance Standards:** ICD-10, CPT, HCPCS
- **Electronic Health Records (EHR):** Epic, Cerner, Allscripts
- **Billing Systems:** MedAssets, eCLAIMs, ClaimTrust
- **Data Management Tools:** Microsoft Excel, SQL, Tableau
- **Quality Control Frameworks:** HEDIS, STARS, NCQA
- **Training Programs:** Online Seminars, Workshops, CEU Courses
- **Patient Management Systems:** NextGen, Greenway Health, Practice Fusion
- **Project Management Tools:** Trello, Asana, Basecamp
- **Research Methodologies:** Statistical Analysis, Case Studies, Surveys

## PROFESSIONAL AFFILIATIONS

- Member, Health Information Management Association, 2024 – Present
- Volunteer, Community Health Fair, 2025

## ADDITIONAL INFORMATION

**Work Status** : Authorized to work in United States. No sponsorship required.

## REFERENCES

AVAILABLE ON REQUEST