

# Tucker Macias

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## SUMMARY

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Dynamic project leader with over 5 years of experience in managing complex projects within tech-driven environments. Proven track record in leading cross-functional teams, enhancing operational processes, and delivering high-quality outcomes in fast-paced settings. Skilled in stakeholder management and adept at aligning business objectives with actionable strategies. Recognized for strong leadership capabilities, developing a positive team culture that fosters growth and collaboration. Committed to implementing scalable operational processes that drive efficiency while creating an environment where innovative solutions can thrive.

## EXPERIENCE

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### Project Manager

January 2021 - Present

Innovatech Solutions

Chicago, IL

In charge of leading various technology deployment projects across regions, nurturing a high-performance project manager team. Responsible for implementing standardized frameworks that significantly enhance delivery times and ensure quality standards are met.

- Led diverse team of project managers executing technology deployment projects spanning multiple regions.
- Implemented standardized project frameworks that improved delivery times by 15% while maintaining quality and client satisfaction.
- Collaborated with engineering and sales teams aligning project goals with business needs, directly contributing to increased client retention.
- Developed comprehensive project plans ensuring adherence to budgetary requirements while engaging multiple stakeholders effectively.
- Served as the escalation point for project challenges, deftly addressing conflicts and facilitating strategic decisions impacting operation efficiency.
- Conducted regular training for the team, consistently advocating for best practices in project management.

### Operations Coordinator

June 2018 - December 2020

Tech Forward

Chicago, IL

Responsible for managing operational tasks for technology integration, allowing effective collaboration among diverse teams. Key player in achieving on-time deliveries through well-coordinated project timelines.

- Managed operational workflows for technology integration projects, ensuring seamless collaboration between teams.
- Coordinated timelines and resource allocation achieving a remarkable on-time delivery rate.
- Enhanced stakeholder communication strategies which directly initiated improved satisfaction rates.
- Identified process improvements that reduced operational costs, enabling optimal project budgeting.
- Trained junior project managers, fostering growth and emphasizing ongoing development culture.
- Developed key performance indicators to assess success and monitor operational efficiency.

### Junior Project Manager

May 2016 - May 2018

Tech Innovators

Naperville, IL

Assisted senior management in executing notable technology projects, ensuring alignment on ultimate objectives while solidifying transparency throughout project processes.

- Supported planning and execution of various technology projects, resulting in successfully meeting project specifications.
- Engaged with cross-functional teams, promoting alignment on goals and deliverables crucial for project clarity.
- Contributed to documenting project processes, enhancing learning for future endeavors.
- Participated actively in stakeholder meetings, gathering detailed requirements to provide updates building trust.
- Helped implement software improving task tracking and paving the way for efficient teamwork.
- Participated in post-mortems assessing project outcomes, pinpointing successes, and identifying areas needing improvement.

## LEADERSHIP & AWARDS

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- Dean's List, University of Illinois - 2015, 2016
- Project Excellence Award, Innovatech Solutions - 2022

## EDUCATION

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### Bachelor's Degree in Project Management

2016

University of Illinois GPA: 3.6

Champaign, IL

**Coursework:** Project Planning, Agile Methodologies, Risk Management, Stakeholder Engagement

## CERTIFICATIONS

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- Project Management Professional (PMP) 📅 2021
- Certified Scrum Master (CSM) 📅 2020

## TECHNICAL SKILLS

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- **Project Management Tools:** Asana, Trello, Microsoft Project
- **Communication Tools:** Slack, Microsoft Teams, Zoom
- **Collaboration Platforms:** JIRA, Confluence, SharePoint
- **Documentation Software:** Microsoft Word, Google Docs, Notion
- **Data Analysis Tools:** Excel, Tableau, Power BI
- **Agile Frameworks:** Scrum, Kanban, Lean
- **Reporting Tools:** PowerPoint, Google Slides, Tableau
- **Remote Collaboration Tools:** Zoom, Webex, Discord
- **Cloud Storage Solutions:** Google Drive, Dropbox, OneDrive
- **Project Tracking Software:** Smartsheet, Wrike, Basecamp

## SKILLS

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- Project Management
- Stakeholder Communication
- Team Leadership
- Process Improvement
- Agile Methodologies
- Cross-Functional Collaboration
- Operational Efficiency
- Risk Management
- Strategic Planning
- Client Relations
- Time Management
- Budgeting
- Performance Monitoring
- Training & Development
- Process Optimization
- Conflict Resolution

## PROFESSIONAL AFFILIATIONS

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- Project Management Club, President - 2015-2016
- Volunteer, Local Food Bank - 2019-Present

## LANGUAGES

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- English (Native)
- Spanish (Intermediate)

## ADDITIONAL INFORMATION

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**Work Status** : Authorized to work in United States. No sponsorship required.

## REFERENCES

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AVAILABLE ON REQUEST