

Lucy Kulkarni

Remote Medical Billing Assistant / Care Scheduler

📞 (310) 555-1234

✉️ lucy.kulkarni@email.com

🌐 linkedin.com/in/lucykulkarni

📍 123 Wellness Ave, Los Angeles, CA 90001

JULY 12, 2026

Hiring Manager
Wellness Health Solutions
Remote

Dear Hiring Manager,

I am exhilarated to submit my application for the Remote Medical Billing Assistant / Care Scheduler position at Wellness Health Solutions, a remarkable opportunity that aligns perfectly with my ignited passion for healthcare and my extensive experience in medical billing and scheduling, allowing me to contribute effectively while embracing the challenges and nuances of remote work.

During my tenure as a Medical Billing Intern, I became quite familiar with the intricacies of medical insurance claim submissions and processing, realizing how vital attention to detail becomes when handling sensitive patient information; I was often faced with moments of hesitation, but overcoming these hurdles taught me resilience and adaptability.

For instance, I successfully processed and submitted over 150 medical claims, significantly reducing billing errors through diligent verification of coverage, which improved the approval rates by a remarkable 30%, showcasing not just my commitment but also my ability to thrive under pressure while maintaining utmost professionalism.

Collaboration propelled my success; while organizing schedules for diverse patients, I ensured effective communication between healthcare providers, which nurtured a smoother operation, enhancing overall patient satisfaction, a pursuit which I find essential in any healthcare role.

With proficiency in medical billing software and strong organizational skills, I aim to ensure accuracy in scheduling and billing, which brings immense value. I am excited by the prospect of bringing my unique strengths to your team, contributing to the mission of Wellness Health Solutions.

Thank you for your consideration.

Sincerely,

Lucy Kulkarni

Lucy Kulkarni