

Mason Mejia

☎ (704) 555-3918 ✉ mason.mejia@example.com 💼 linkedin.com/example/masonmejia 📍 Charlotte, NC 28203

SUMMARY

Construction **Safety Manager** with nine years of direct experience leading **commercial construction** safety programs across active, multi employer jobsites. Directs **OSHA compliance**, daily audits, field inspections, safety meetings, contractor oversight, incident reporting, and **accident investigations**. Brings advanced working knowledge of fall protection, scaffolding, steel erection, and excavation controls, supported by CHST certification, OSHA 500 training, and a Bachelor of Science in Occupational Safety and Health. Creates clear documentation, corrective action plans, and practical guidance for superintendents, subcontractors, craft workers, clients, and project leaders. Uses Microsoft Office for audit records, investigation reports, trend summaries, and communication. Combines visible field leadership with steady follow through, helping teams recognize hazards early and maintain consistent expectations as construction conditions change.

EXPERIENCE

Safety Manager

April 2023 - Present

Piedmont BuildSafe Services

Charlotte, North Carolina

Directs **commercial construction safety operations**, OSHA compliance, contractor oversight, field documentation, corrective actions, and stakeholder communication across active projects.

- Directed OSHA compliance reviews for commercial projects, clarifying controls before crews entered high risk areas.
- Built audit records in **Microsoft Office**, giving project leaders clearer follow through on **corrective actions**.
- Led **daily safety meetings** with superintendents and subcontractors, connecting changing site conditions with practical controls.
- Investigated incidents through documented fact gathering, producing reports that supported corrective action decisions.
- Reviewed contractor work plans for **fall protection**, scaffolding, **steel erection**, and excavation hazards before execution.
- Coordinated field inspections with project leadership, resolving repeat findings through focused guidance and follow up

Senior Construction Safety Specialist

January 2020 - March 2023

Carolina Site Safety Group

Concord, North Carolina

Led high risk **construction safety** work across multi employer jobsites, combining inspections, contractor coordination, incident investigations, and OSHA focused documentation.

- Audited **fall protection** systems across active commercial sites, helping crews correct exposure risks before scheduled work.
- Reviewed scaffolding setups with **contractors**, documenting deficiencies and confirming corrections during follow up **inspections**.
- Supported steel erection planning with field teams, aligning sequencing decisions with practical OSHA controls.
- Evaluated **excavation** conditions during daily walks, escalating hazards and recording corrective actions for project leaders.
- Prepared incident investigation reports in Microsoft Office, turning field observations into clear prevention guidance.
- Facilitated safety meetings for **subcontractors**, inviting questions that improved hazard recognition and participation

Construction Safety Specialist

June 2017 - December 2019

Southeastern Constructors

Gastonia, North Carolina

Supported jobsite safety operations through daily inspections, safety meetings, hazard recognition, corrective action tracking, and communication with contractors and project teams.

- Conducted daily jobsite **inspections**, recording hazards and assigning practical corrections for supervisors and **subcontractors**.
- Led safety meetings before major work phases, helping craft teams connect hazards with planned controls.
- Tracked **corrective actions** in **Microsoft Office**, giving project staff a reliable record of open findings.
- Assisted **accident investigations** by collecting statements, photographs, and site details for documented reports.
- Reviewed excavation areas with supervisors, identifying changing conditions before crews continued scheduled activities.
- Communicated safety expectations across multiple trades, strengthening consistency during active construction phases

Safety Coordinator

September 2016 - May 2017

Metro Carolinas Construction

Rock Hill, South Carolina

Coordinated field safety documentation, hazard recognition, subcontractor communication, and inspection support for **commercial construction** activities in changing site conditions.

- Maintained field safety documentation, helping supervisors locate current inspection records and corrective action details.
- Joined daily site walks, identifying hazards and routing findings to responsible subcontractor contacts.
- Supported safety meetings with concise notes, reinforcing expectations for crews beginning new work phases.
- Assisted **contractor oversight** by checking planned controls against observed field conditions during active work.
- Recorded incident details promptly, giving senior safety staff organized information for follow up investigations.
- Used **Microsoft Office** reports to communicate unresolved findings and support timely project decisions

PROJECTS

Commercial Site Safety Audit Program 📅 2024

Created a repeatable audit approach for active commercial projects, connecting OSHA reviews, contractor findings, corrective actions, and leadership communication in one practical workflow.

High Risk Work Control Review 📅 2023

Reviewed fall protection, scaffolding, steel erection, and excavation controls, helping field teams address changing conditions before work proceeded.

LEADERSHIP & AWARDS

- CHST certified safety leader recognized for practical field guidance and consistent construction hazard communication.
- Selected for senior safety responsibilities after building trusted relationships with contractors, supervisors, and project leadership.
- Commended for clear investigation reports, organized audit records, and steady corrective action follow through.

EDUCATION

Bachelor's Degree in Occupational Safety and Health

2016

Columbia Southern University GPA: 0

Orange Beach, Alabama

Coursework: OSHA compliance, construction safety, hazard recognition, accident investigation

CERTIFICATIONS

- Construction Health and Safety Technician 📅 2024
- OSHA 500 📅 2023

TECHNICAL SKILLS

- **OSHA Standards:** OSHA 500, OSHA compliance, OSHA inspections
- **High Risk Construction:** Fall protection, scaffolding, steel erection
- **Excavation Safety:** Excavation controls, trench hazards, soil conditions
- **Safety Auditing:** Daily audits, field inspections, corrective action tracking
- **Incident Management:** Accident reports, incident investigations, root cause review
- **Office Applications:** Microsoft Word, Microsoft Excel, Microsoft PowerPoint
- **Safety Communication:** Daily safety meetings, toolbox talks, written reports
- **Contractor Management:** Contractor oversight, subcontractor coordination, work plan review
- **Documentation Systems:** Audit records, investigation reports, trend summaries
- **Construction Operations:** Commercial construction, multi employer sites, project controls

SKILLS

- | | | | |
|-----------------------|--------------------------|-------------------------|------------------------|
| • OSHA Compliance | • Scaffolding | • Safety Meetings | • Verbal Communication |
| • Construction Safety | • Steel Erection | • Contractor Oversight | • Corrective Actions |
| • Safety Audits | • Excavation | • Microsoft Office | • Hazard Recognition |
| • Fall Protection | • Accident Investigation | • Written Communication | |

PROFESSIONAL AFFILIATIONS

- Construction safety peer network participant, sharing field lessons on OSHA compliance and high risk work controls.
- Occupational safety professional connected with construction leaders focused on practical hazard prevention and worker protection.

LANGUAGES

- English (Native)
- Spanish (Intermediate)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST