



King Wilkinson

School Bus Driver

📞 573-555-4062 ✉ king.wilkinson@example.com

🌐 linkedin.com/example/kingwilkinson 📍 Jefferson City, MO 65101

SUMMARY

Prepared entry level school transportation candidate with supervised commercial driving coursework and youth transportation safety practice. Maintains a valid driver license held longer than three years and meets stated age requirements. Training covers pre trip inspections, defensive driving, student loading and unloading, route simulation, railroad crossing procedures, emergency response, student accountability, and clear English safety communication. Familiar with DOT safety sensitive expectations, drug testing requirements under **49 CFR Part 40**, and commercial learner permit preparation. Community service supported calm interactions with students and families, dependable attendance, accurate records, and careful procedure use. Comfortable with **early morning pickup, afternoon return service**, split school day schedules, optional trips, and charter assignments. Prepared to contribute safe, respectful transportation service through **paid CDL training** and supervised operations.

EDUCATION

General Studies Coursework

State Technical College of Missouri 🎓 GPA: 3.5 📅 2026 📍 Jefferson City, MO

Coursework: Defensive driving, transportation safety, emergency response, English safety communication

TECHNICAL SKILLS

- **Commercial Driving:** CDL preparation, Commercial Learner Permit, School bus operations
- **Vehicle Inspection:** Pre trip inspection, Safety checks, Inspection records
- **Driving Safety:** Defensive driving, Route awareness, Railroad crossing procedures
- **Student Transportation:** Student loading, Student unloading, Student accountability
- **Emergency Response:** Emergency procedures, First aid basics, Incident communication
- **DOT Compliance:** DOT safety, 49 CFR Part 40, Drug testing awareness
- **Route Operations:** Morning pickup, Afternoon return service, Charter trips
- **Communication:** English safety communication, Policy communication, Family communication
- **Transportation Records:** Inspection records, Attendance records, Follow up documentation
- **Work Scheduling:** Split shift scheduling, School day service, Optional trips

EXPERIENCE

School Bus Driver Trainee

Commercial Driver Training Program 📅 June 2026 - Present 📍 Jefferson City, MO

Participates in supervised commercial driving coursework covering school bus operations, inspection routines, student safety, **route simulation**, emergency procedures, and DOT expectations. Practices clear communication, accurate documentation, and dependable follow through during structured training sessions.

- Completed pre trip inspections during route simulations, identifying safety concerns before supervised vehicle movement.
- Practiced **defensive driving** techniques on simulated school routes, supporting calm and controlled vehicle handling.
- Rehearsed **student loading** and unloading procedures, keeping accountability and safe boarding central throughout exercises.
- Applied **railroad crossing procedures** during training scenarios, communicating each safety step clearly with instructors.
- Recorded inspection and route observations, giving instructors timely information for follow up and coaching.

Transportation Safety Volunteer

Community Youth Program 📅 January 2026 - May 2026 📍 Jefferson City, MO

STRENGTHS

- 🛡 **Safety judgment**
During route simulations, checked conditions before movement and became a steady resource for careful decisions.
- 💬 **Clear communication**
Explained safety steps in plain English during practice, helping instructors and peers stay aligned when conditions changed.
- 🧑 **Student care**
Youth arrival work called for patience and respect. Calm interactions helped families feel informed during pickup.
- ✅ **Procedure discipline**
Pre trip routines became a reliable habit, with records and follow up kept orderly after each exercise.
- 👥 **Dependable teamwork**
Community staff could count on punctual support during dismissal. Shared updates kept transportation activity moving smoothly.

SKILLS

Defensive driving

Pre trip inspection Student safety

Route awareness

Loading and unloading

Safety communication DOT safety

49 CFR Part 40 CDL preparation

Emergency response

Railroad crossing safety

Student accountability

Safe pickup procedures

English proficiency

Driver license compliance

LANGUAGES

English Native

Spanish Intermediate

MY CAREER



● School Bus Driver Trainee at Commercial Driver Training Program (3 Months)

● Transportation Safety Volunteer at Community Youth Program (4 Months)

Supported supervised youth arrival and dismissal activities through safe pickup procedures, student accountability, clear communication, and respectful interactions with families. Helped maintain orderly movement during community program transportation periods.

- Supported supervised youth arrival, confirming **student accountability** before dismissal activities began.
- Guided **safe pickup procedures**, communicating calmly with students, families, and program staff.
- Recorded arrival and dismissal details, helping staff resolve questions with accurate information.
- Observed route and pickup conditions, reporting concerns promptly through established program channels.
- Maintained punctual attendance during scheduled transportation support, strengthening trust with families and coordinators.

PROJECTS

Student Transportation Safety Project 📅 2025

Completed a supervised route safety study covering hazard review, student communication, emergency procedure simulation, railroad crossing awareness, and safe loading practices. Project strengthened practical preparation for school transportation operations and reinforced calm responses during unexpected situations.

LEADERSHIP & AWARDS

- Completed supervised commercial driving safety training with focused practice in inspections, route control, and student protection.
- Recognized through community transportation volunteering for dependable attendance, calm communication, and respectful youth support.

CERTIFICATIONS

- Commercial Learner Permit Preparation Program 📅 2026
- American Red Cross First Aid Basics 📅 2026

PROFESSIONAL AFFILIATIONS

- Community Youth Program volunteer supporting shared responsibility for safe student arrival, dismissal, and family communication.
- State Technical College of Missouri transportation safety learner connected with instructors and peers through practical route preparation.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST