

# Magnolia Curry

(415) 555-1234

magnolia.curry@example.com

linkedin.com/in/magnoliacurry

123 Main Street, San Francisco, CA 94105

## SUMMARY

---

Accomplished construction program manager with over 10 years of supporting federal healthcare projects. Proven ability to lead multidisciplinary teams, ensuring compliance with project standards while managing cost and schedule. Success in fostering executive communication and stakeholder coordination enhances project outcomes. Expertise in risk mitigation ensures smooth delivery of complex initiatives. Driven by results, consistently seeks opportunities to improve processes, all while effectively mentoring team members and promoting growth within the organization.

## EXPERIENCE

---

### Senior Construction Program Manager

January 2021 – Present

National Health Projects

San Francisco, CA

Overseeing comprehensive management for multiple federal healthcare initiatives, this role demands technical oversight, adherence to quality standards, and efficient stakeholder engagement. The position drives program objectives while ensuring projects meet budget and timeline expectations.

- Championed effective cross-disciplinary collaboration, enhancing project delivery speed.
- Led mentorship programs for junior managers, nurturing talent to build future leaders.
- Analyzed documentation flaws leading to enhanced compliance tracking across projects.
- Implemented quality control measures that significantly reduced discrepancies in deliverables.
- Directed complex issue resolutions, restoring momentum to stalled projects.
- Established robust project reporting mechanisms, improving transparency to stakeholders.

### Construction Program Manager

March 2016 – December 2020

Blue Cross Construction Group

Oakland, CA

Managed numerous healthcare reno projects, emphasizing federal compliance and quality assurance. This role necessitated coordinating diverse teams, overseeing scheduled progress, and implementing strategic risk management measures.

- Delivered successful renovations aligning swiftly to client specifications while reducing costs.
- Enhanced risk management frameworks, leading to quicker resolution of project challenges.
- Streamlined communication strategies to boost clarity among project team members.
- Created tracking tools that provided better insight into real-time project statuses.
- Participated actively in site reviews to match operational effectiveness with planned tasks.
- Facilitated high-level meetings, promoting alignment between project goals and organizational aims.

### Project Manager

January 2013 – February 2016

Greenfield Design Associates

Sacramento, CA

Directed both planning and execution phases of healthcare constructions focused on compliance to architectural standards, maintaining a direct line to client satisfaction through effective goal alignment.

- Configured tailored project controls that improved handling of resource allocations.
- Cultivated productive relations with federal clients, strengthening trust over time.
- Engaged in regular audits that proactively identified project delays before escalation.
- Enforced high-quality design fidelity throughout multi-phase constructions.
- Promoted staff readiness through strategic hiring practices and mobilization guidelines.
- Maintained rigorous schedules to assure timely project completions, preventing lapses.

## LEADERSHIP & AWARDS

---

- Outstanding Leadership Award, National Health Projects, 2021
- Excellence in Stakeholder Communication, Blue Cross Construction Group, 2019

## EDUCATION

---

### Bachelor of Science in Civil Engineering

2012

University of California, Berkeley GPA: 3.8

Berkeley, CA

**Coursework:** Fluid Mechanics, Structural Analysis, Project Management, Environmental Engineering

## CERTIFICATIONS

---

- Project Management Professional (PMP) 📅 2023
- LEED Accredited Professional (LEED AP) 📅 2023

## TECHNICAL SKILLS

---

- **Project Management Tools:** Microsoft Project, Trello, Asana
- **Quality Assurance Standards:** ISO 9001, Lean Six Sigma, CMMI
- **Communication Platforms:** Slack, Microsoft Teams, Zoom
- **Risk Management Software:** Smartsheet, RiskWatch, Procore
- **Document Management Systems:** SharePoint, Google Drive, DocuWare
- **Compliance Regulations:** OSHA Guidelines, NFPA Standards, NIST Framework
- **Construction Software:** AutoCAD, Revit, BIM 360
- **Data Analysis Tools:** Excel, Tableau, SQL
- **Cost Estimation Tools:** Sage Estimating, PlanSwift, ProEst
- **Collaboration Techniques:** Agile, Scrum, Waterfall

## SKILLS

---

- Project Management
- Risk Management
- Stakeholder Communication
- Construction Quality Assurance
- Team Leadership
- Regulatory Compliance
- Issue Resolution
- Federal Compliance Standards
- Team Motivation
- Training & Development
- Documentation Review
- Contract Negotiation
- Cross-functional Coordination
- Budget Management
- Schedule Adherence

## PROFESSIONAL AFFILIATIONS

---

- Member, American Society of Civil Engineers (ASCE)
- Participant, National Conference on Healthcare Construction

## LANGUAGES

---

- English (Native)
- Spanish (Intermediate)

## ADDITIONAL INFORMATION

---

**Work Status** : Authorized to work in United States. No sponsorship required.

## REFERENCES

---

AVAILABLE ON REQUEST