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SUMMARY

Detail-oriented HCC Medical Coder with over 2 years of experience in risk adjustment coding. Proficient in assigning ICD-10 codes and ensuring compliance with coding standards. Demonstrated remarkable ability to work independently in fast-paced environments while maintaining high accuracy and productivity. Strong knowledge of client-specific coding guidelines embedded within ongoing learning endeavors. Actively participated in team meetings, sharing insights on industry trends, while also managing workflows efficiently. Fully invested in continuous professional development, embracing opportunities for enhancement to elevate overall project outcomes.

EXPERIENCE

HCC Medical Coder

March 2025 - Present

Health Coding Solutions

Remote

Involved in a large-scale remote project focusing on precise ICD-10 coding for risk adjustment. Actively contributed to enhancing coding efficiency and accuracy while ensuring strict adherence to guidelines.

- Reviewed medical charts and accurately assigned ICD-10 codes aligned with risk adjustment standards.
- Ensured compliance with coding industry standards by meeting or exceeding productivity benchmarks in a remote setting.
- Tracked and managed workflows involving coded, held, and missing charts, fostering operational improvements.
- Engaged in ongoing training sessions to stay current on coding updates and best practices.
- Acted as a resource for colleagues, providing valuable guidance on complex coding scenarios encountered.
- Achieved a coding accuracy rate surpassing 95% during routine audits, showcasing exceptional proficiency.

Junior Medical Coder

January 2024 - February 2025

Coding Experts Inc.

Remote

Supported experienced coders within a dynamic environment, assisting with the precision coding for various physician and facility services while tracking workflow effectively.

- Assisted senior coders in applying accurate codes for services provided in observation and inpatient settings.
- Managed workflow effectively by monitoring both coded and pending charts to ensure comprehensive documentation.
- Contributed actively in team meetings discussing updating coding regulations and processes.
- Maintained detailed logs of coding assignments for performance metrics evaluation.
- Collaborated with peers to enhance coding procedures aimed at improving departmental efficiency.
- Played a key role in achieving a notable reduction in coding errors through careful review practices applied.

LEADERSHIP & AWARDS

- Achieved recognition for contributing significantly to coding accuracy and compliance standards.
- Commended by supervisors for responsiveness and resourcefulness in supporting fellow coders.

EDUCATION

High School Diploma

2022

Springfield High School GPA: 4.0

Springfield, IL

CERTIFICATIONS

- Certified Professional Coder (CPC) 📅 2025
- Certified Coding Specialist (CCS) 📅 2025

TECHNICAL SKILLS

- **Coding Standards:** ICD-10, CPT, HCPCS
- **Medical Software:** 3M CodeFinder, Optum360, Cerner
- **Documentation Tools:** Microsoft Word, Google Docs, Notepad
- **Productivity Software:** Microsoft Excel, Trello, Asana
- **Compliance Oriented Training:** HIPAA Guidelines, CMS Guidelines, AHA Updates
- **Auditing Techniques:** Quality Audits, Peer Reviews, Compliance Checks
- **Remote Communication:** Zoom, Slack, Microsoft Teams
- **Workflow Management Systems:** Epic, Allscripts, Athenahealth
- **Diagnostic Coding Skills:** Patient History Analysis, Treatment Codes, Service Identification

- **Critical Thinking Approaches:** Data Analysis, Code Validation, Conflict Resolution

SKILLS

- | | | | |
|------------------------|-----------------------------|--------------------------|-------------------------------|
| • ICD-10 Coding | • Attention to Detail | • Chart Auditing | • Workflow Management |
| • Risk Adjustment | • Remote Work Proficiency | • Excel Proficiency | • Quality Assurance Practices |
| • Medical Chart Review | • Health Records Management | • Healthcare Regulations | • Error Prevention Strategies |
| • Compliance Standards | • Medical Terminology | • Data Entry Skills | |

PROFESSIONAL AFFILIATIONS

- Member of the American Academy of Professional Coders (AAPC), engaging in activities focused on system improvements.
- Participates in local coding workshops to advance knowledge and share insights among peers.

LANGUAGES

- English (Native)
- Spanish (Intermediate)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST