

# Nathaniel Gibbs

## Senior Income Tax Accountant

☎ (312) 555-0171

✉ nathaniel.gibbs@example.com

🌐 linkedin.com/in/nathanielgibbs

📍 Chicago, IL 60614

### STRENGTHS

- 🗣 **Effective Communicator**  
Skilled at conveying complex tax concepts clearly, gaining trust from clients and peers alike.
- 📊 **Analytical Thinker**  
Thrive in analyzing data; developed sophisticated models that streamlined reporting for tax returns.
- 👥 **Team Leader**  
Mentored junior accountants effectively; became the go-to resource for complex return queries.
- 🔍 **Detail Oriented**  
Focused approach ensured all reports matched requests precisely, met tight deadlines seamlessly.
- 📖 **Dedicated Learner**  
Pursued continuous education opportunities keeping up with ever-changing tax laws and principles.

### SKILLS

Corporate Taxation   Tax Research

S-Corporation Returns

Microsoft Excel   Go Systems

Compliance   Financial Reporting

Individual Tax Returns

Fixed Asset Reporting

Audit Collaboration

Shareholder Tax Records

Quarterly Payments

State Regulations   Tax Compliance

Financial Statements

Depreciation Strategies

### SUMMARY

Supportive and detail-oriented Senior Income Tax Accountant with over four years in corporate tax and public accounting. Skilled at managing tax returns for a variety of entities including S-Corporations and partnerships. Proficient in Microsoft Excel, demonstrating advanced analytical skills in all aspects of tax preparation and compliance. Self-motivated professional committed to mentoring junior accountants and ensuring adherence to regulatory standards throughout the tax return process. Passionate about driving operational effectiveness and fostering a collaborative team environment to achieve successful outcomes.

### EXPERIENCE

#### Senior Income Tax Accountant

TaxPro Solutions 📅 June 2022 - Present 📍 Chicago, IL

Serve as Senior Income Tax Accountant, overseeing critical compliance for various tax structures while leading reporting efforts for expanding operations. Facilitate efficient collaboration within teams and ensure accuracy during tax filings.

- Oversee preparation and filing of corporate tax returns, ensuring compliance with federal and state regulations.
- Manage tax reporting process for multiple partnerships, including accurate preparations of related schedules and payments.
- Conduct comprehensive tax research to support strategic decision-making and compliance initiatives.
- Review and enhance fixed asset reporting processes, improving accuracy in tax depreciation calculations.
- Guide junior accountants in tax return preparation, ensuring adherence to best practices and regulatory standards.
- Collaborate with external auditors to facilitate smooth tax audits and resolve discrepancies.

#### Income Tax Accountant

Greenfield Associates 📅 April 2020 - May 2022 📍 Naperville, IL

Worked in Income Tax department focusing on individual and corporate tax returns, contributing to excellent compliance metrics. Supported varied client portfolios in an intensive role aimed at improving overall financial efficiency.

- Prepared and filed individual and corporate tax returns, maintaining a high level of accuracy and compliance.
- Assisted in management of estimated quarterly tax payments, ensuring timely submissions.
- Conducted detailed tax research on intricate topics, presenting findings to senior management for review.
- Reviewed fixed asset schedules and provided recommendations for tax depreciation strategies.
- Organized and maintained shareholder tax records, ensuring confidentiality and adherence to regulations.
- Developed training materials for new hires, enhancing onboarding process for junior accounting staff.

#### Tax Analyst

Ledger & Co. 📅 January 2018 - March 2020 📍 Aurora, IL

Started professional journey as Tax Analyst providing vital support for tax preparation and compliance tasks. Collaborated in diverse environments ensuring regulatory strictness across various projects.

- Supported tax preparation processes for corporate and individual clients, focusing primarily on S-Corporation returns.
- Assisted in preparation of tax-related financial statements and reports, ensuring both accuracy and compliance.

LANGUAGES

|         |        |
|---------|--------|
| English | Native |
|---------|--------|

MY CAREER



- Senior Income Tax Accountant at TaxPro Solutions (4.2 Years)
- Income Tax Accountant at Greenfield Associates (2.1 Years)
- Tax Analyst at Ledger & Co. (2.2 Years)

- Participated in tax audits, collaborating with external stakeholders to address inquiries and resolve issues.
- Conducted preliminary tax research assisting senior accountants in decision-making.
- Maintained up-to-date knowledge of tax regulations and industry best practices, sharing insights with the team.
- Developed Excel-based tools that streamlined tax return processes, boosting efficiency.

LEADERSHIP & AWARDS

- Dean's List, University of Illinois at Chicago, 2018 – 2020

EDUCATION

Bachelor's Degree in Accounting

University of Illinois at Chicago 🎓 GPA: 3.7 📅 2020 📍 Chicago, IL

**Coursework:** Financial Reporting, Corporate Taxation, Tax Research, Accounting Systems

CERTIFICATIONS

- Certified Public Accountant (CPA) 📅 2021

TECHNICAL SKILLS

- **Tax Preparation Software:** Go Systems, Drake Tax, Intuit ProConnect
- **Excel Tools:** PivotTables, VLOOKUP, Macros
- **Regulatory Standards:** GAAP, IRS Regulations, ASC 740
- **Research Platforms:** CCH Axxess, RIA Checkpoint, Thomson Reuters
- **Compliance Methodologies:** Risk Assessment, Internal Controls, Process Mapping

PROFESSIONAL AFFILIATIONS

- Member, American Institute of CPAs (AICPA)
- Volunteer, Junior Achievement of Chicago

ADDITIONAL INFORMATION

**Work Status** : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST