



# Ethan Mitchell

## Sr. Cybersecurity Operational Risk Officer

(312) 555-2938 | ethan.mitchell@example.com

linkedin.com/in/ethanmitchell | 456 Elm St, Chicago, IL 60616

### STRENGTHS

- Exceptional Communication**  
Frequently acknowledged for clarity in conveying complex risk topics, fostering collaborations that elevate team outcomes.
- Analytical Problem Solver**  
Recognized for adeptly analyzing risk data to direct organization strategy and enhance operational performance.
- Process Improvement Focused**  
Compressed workflows to achieve operational efficiencies, highlighting insights from detailed system evaluations.
- Collaborative Team Player**  
Consistently sought after by peers for expertise and guidance on managing multifaceted risk issues.
- Adaptable Leader**  
Demonstrates flexibility and openness when leading projects, embracing feedback and adapting to evolving environments.

### SKILLS

- Risk Management | Cybersecurity
- Operational Risk | Compliance
- Microsoft Office Suite
- Data Analysis | Strategic Planning
- Agile Methodologies
- Communication | Problem Solving
- Team Collaboration
- Control Measures
- Project Management
- Vulnerability Assessment

### SUMMARY

Cybersecurity professional brings over 5 years of diverse experience in operational and technology risk management within the financial services sector. Expertise in conducting thorough risk assessments, developing compliance strategies, and collaborating closely with internal and external auditors. Display a strong capacity for strategic thinking, effectively communicating complex risk scenarios to stakeholders, and facilitating regulatory compliance. Driven by continuous improvement principles, eager to enhance organizational security posture and operational efficiency through data analysis and innovative solutions.

### EXPERIENCE

#### Sr. Cybersecurity Operational Risk Officer

SecureTech Solutions | January 2022 - Present | Chicago, IL

Focused on leading operational risk assessments across various technology systems while ensuring stringent compliance with industry regulations. Initiate collaboration with cross-functional teams to implement effective risk management processes and controls. Conduct detailed testing of systems, addressing vulnerabilities effectively, and facilitate reporting to auditors and regulators.

- Lead risk assessments for technology systems and ensure alignment with regulatory frameworks.
- Collaborate across departments to optimize internal control measures and processes.
- Perform detailed system and process testing, identifying potential opportunities for risk mitigation.
- Develop comprehensive risk reports for senior management, influencing strategic decisions.

#### Operational Risk Analyst

FinSecure Inc. | June 2018 - December 2021 | Chicago, IL

Contributed significantly to executing risk assessments while identifying vulnerabilities and recommending enhancements. Supported audit initiatives and created educational resources aimed at promoting best practices in risk management among staff members.

- Assisted in execution of enterprise risk assessments, providing actionable recommendations.
- Coordinated with external auditors during compliance audits, enhancing understanding of risk controls.
- Created training materials and conducted sessions on effective risk management practices.
- Analyzed operational data trends, directly informing decisions on risk-adverse strategies.

### LEADERSHIP & AWARDS

- Recipient of the 'Excellence in Security Implementation' Award at SecureTech Solutions, recognized for outstanding contributions to cybersecurity strategies.
- Leadership position in the Tech Students Association, fostering innovation among peers through workshops and events.

### EDUCATION

#### Bachelor's Degree in Information Technology

University of Illinois at Chicago | GPA: 3.8 | 2018 | Chicago, IL

**Coursework:** Data Structures, Network Security, Database Management, Cloud Computing

### CERTIFICATIONS

- Certified Information Systems Auditor (CISA) | 2021
- Certified Information Systems Security Professional (CISSP) | 2020

Financial Services

Continuous Improvement

## LANGUAGES

English Native

Spanish Proficient

## MY CAREER



● Sr. Cybersecurity Operational Risk Officer at SecureTech Solutions (4.3 Years)

● Operational Risk Analyst at FinSecure Inc. (3.5 Years)

## TECHNICAL SKILLS

- **Risk Management Tools:** Oracle Risk Manager, SAP GRC, RSA Archer
- **Data Analysis Tools:** Tableau, Microsoft Excel, Power BI
- **Compliance Frameworks:** ISO 27001, NIST, PCI DSS
- **Project Management Tools:** JIRA, Trello, Asana
- **Security Protocols:** Firewalls, SIEM, Intrusion Detection
- **Continuous Improvement Techniques:** Lean Six Sigma, Kaizen, Agile
- **Communication Platforms:** Microsoft Teams, Slack, Zoom
- **Operating Systems:** Windows, Linux, Unix
- **Testing Tools:** Burp Suite, Qualys, Nessus
- **Documentation Tools:** Confluence, SharePoint, DocuSign

## PROFESSIONAL AFFILIATIONS

- Active member of the Information Systems Security Association, engaging with industry leaders and staying current in risk management best practices.
- Member of the Chicago Cybersecurity Professionals Network, collaborating with experts in the field to advance knowledge sharing.

## ADDITIONAL INFORMATION

**Work Status** : Authorized to work in United States. No sponsorship required.

## REFERENCES

AVAILABLE ON REQUEST