

Kingston Nguyen

Strategic Sourcing Intern

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📍 Athens, GA 30605

STRENGTHS

- 🔧 **Process analysis**
Mapped purchasing steps during capstone work, then used time study findings to focus team discussion on bottlenecks.
- ♥️ **Analytical thinking**
Excel reviews turned buyer effort observations into clearer opportunity estimates. That helped recommendations feel grounded and useful.
- 📌 **Business case writing**
Compared automation and policy alternatives in class projects, giving reviewers a practical view of costs and operating impact.
- 🗣️ **Team communication**
Shared progress updates and presentation findings with classmates. Teammates valued clear explanations when process details became difficult.
- 📅 **Organized execution**
Maintained project notes, timelines, and research outputs across several assignments. Reliable follow through kept deliverables moving.

SKILLS

Strategic Sourcing Procurement

SAP S/4HANA ERP

Process Mapping Time Studies

Data Analytics Excel

Business Cases Financial Analysis

Automation Digital Transformation

Sustainability Systems Thinking

Process Management

LANGUAGES

English Native

SUMMARY

Supply Chain Management student pursuing a 2027 Bachelor of Business Administration at University of Georgia, with academic experience in **strategic sourcing**, procurement analytics, process improvement, and enterprise resource planning. Coursework and project work cover **SAP S/4HANA** purchasing concepts, invoice only purchase order workflows, process mapping, **buyer time studies**, Excel analysis, business cases, financial evaluation, automation research, and **digital transformation**. Developed structured recommendations by studying bottlenecks, comparing purchasing methods, and connecting process findings with projected operating impact. Organized project timelines, documented findings, prepared progress updates, and presented recommendations in team settings. Academic work also examines sustainability, purchasing controls, systems thinking, and industry practices. Ready for supervised project work that improves sourcing operations through clear analysis, practical communication, and collaborative problem solving.

EDUCATION

Bachelor's Degree in Supply Chain Management

University of Georgia 🎓 GPA: 3.5 📅 2027 📍 Athens, GA

***Coursework:** Strategic sourcing, procurement analytics, enterprise resource planning, financial analysis*

TECHNICAL SKILLS

- **ERP Platforms:** SAP S/4HANA, SAP ERP, enterprise resource planning
- **Procurement Systems:** Purchase orders, invoice workflows, purchasing controls
- **Process Analysis:** Process mapping, time studies, bottleneck analysis
- **Data Analysis:** Excel, buyer effort analysis, opportunity quantification
- **Financial Evaluation:** Business cases, financial analysis, operating impact
- **Automation Research:** Workflow automation, technology research, digital transformation
- **Sourcing Methods:** Strategic sourcing, alternative purchasing, supplier practices
- **Project Planning:** Project timelines, progress updates, deliverable tracking
- **Communication Tools:** Leadership presentations, written recommendations, team reporting
- **Sustainability Studies:** Sustainability issues, industry trends, purchasing best practices

EXPERIENCE

Strategic Sourcing Student, Process Improvement

Capstone Project 📅 January 2026 - Present 📍 Athens, GA

Lead a supervised capstone focused on invoice only purchase order improvement, buyer effort analysis, SAP S/4HANA research, and sourcing recommendations. Translate process evidence into documented business cases, project timelines, and leadership ready findings.

- Mapped invoice only purchase order workflows, revealing **bottlenecks** for focused improvement recommendations
- Completed **buyer time studies** in Excel, creating evidence for effort and opportunity analysis
- Researched **SAP S/4HANA** automation options, connecting technology choices with purchasing workflow needs
- Compared **automation** and credit card policy alternatives, supporting a structured **business case**
- Prepared project timelines and **progress updates**, keeping team work organized and visible
- Presented sourcing recommendations and projected operating impacts through concise leadership presentations

ERP Procurement Student, Analytics

University Project 📅 August 2025 - December 2025 📍 Athens, GA

MY CAREER



- Strategic Sourcing Student, Process Improvement at Capstone Project (8 Months)
- ERP Procurement Student, Analytics at University Project (4 Months)
- Sustainable Supply Chain Student, Research at Academic Research (4 Months)

- Completed supervised ERP procurement analysis covering SAP purchasing simulations, purchase order and **invoice workflows**, process controls, and systems thinking. Converted classroom findings into practical recommendations for clearer purchasing execution and stronger documentation.
- Simulated **SAP** procurement workflows, tracing purchase orders and invoices through controlled transactions
 - Analyzed **purchasing controls**, identifying points where documentation could support cleaner process execution
 - Applied **systems thinking** to connect procurement steps, users, controls, and **business** outcomes
 - Reviewed **ERP** workflow findings, translating observations into practical process recommendations
 - Documented simulation results in organized files, supporting accurate review and team discussion
 - Presented procurement analysis with clear explanations of workflow choices and control impacts

Sustainable Supply Chain Student, Research

Academic Research 📅 January 2025 - May 2025 📍 Athens, GA

Conducted supervised academic research on sustainable supply chain practices, supplier considerations, **purchasing methods**, **industry trends**, and team based analysis. Supported deliverables and presentations that connected sustainability issues with practical sourcing decisions.

- Researched sustainability trends, identifying purchasing practices relevant to responsible supply decisions
- Compared supplier considerations, organizing findings for structured team analysis
- Reviewed industry **best practices**, connecting evidence with supply chain recommendations
- Analyzed **sustainability** information, helping shape clear team deliverables and presentation content
- Coordinated research contributions through organized notes, shared timelines, and dependable follow through
- Presented research conclusions, making sustainability topics accessible during collaborative class discussions

PROJECTS

Invoice Only Purchase Order Analysis 📅 2026

Built a supervised process improvement study using workflow mapping, buyer time studies, Excel analysis, SAP S/4HANA research, and business case comparisons for purchasing improvement.

SAP Procurement Workflow Simulation 📅 2025

Analyzed simulated purchase order and invoice activity through SAP concepts, process controls, systems thinking, and documented recommendations for procurement operations.

Sustainable Purchasing Research 📅 2025

Examined supplier practices, sustainability trends, industry best practices, and purchasing decisions through structured academic research and collaborative presentation work.

LEADERSHIP & AWARDS

- Dean's List, 2025 and Spring 2026, recognizing consistent academic achievement.
- Undergraduate Supply Chain Case Competition Finalist, 2026, recognized for applied analytical thinking.

CERTIFICATIONS

- SAP S/4HANA Sourcing and Procurement Learning Path 📅 2026
- Excel Skills for Business 📅 2025

PROFESSIONAL AFFILIATIONS

- Supply Chain Student Association, Project Team Member, 2025 to 2026.
- Campus Sustainability Initiative, Volunteer Analyst, 2025 to 2026.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST