



Manuel Terry

Summer Financial Analyst Internship

📞 (217) 555-0123 ✉️ manuel.terry@example.com

🌐 linkedin.com/in/manuelterry 📍 123 Main St, Springfield, IL 62701

SUMMARY

Aspiring financial analyst pursuing a degree in finance, seeking to join Innovative Financial Solutions. Eager to leverage hands-on experience and analytical skills to contribute positively to the team. Familiar with financial modeling software and adept at MS Office tools like Excel, PowerPoint, and Word. Proven ability for detail-oriented tasks drives success in cash flow and credit analysis activities. Participation in various projects has honed critical thinking and problem-solving skills essential for financial reporting and relationship building. Collaborative by nature, ready to engage with cross-functional teams and deliver significant impact on ongoing initiatives in asset management and acquisitions.

EDUCATION

Bachelor of Science in Finance

Springfield University 🎓 GPA: 3.5 📅 2021 📍 Springfield, IL

Coursework: *Financial Analysis, Introduction to Economics, Corporate Finance, Investment Strategies*

TECHNICAL SKILLS

- **Financial Modeling Software:** Argus, Yardi, CoStar
- **Data Analysis Tools:** Tableau, SAS, R
- **MS Office Applications:** Excel, Word, PowerPoint
- **Accounting Software:** QuickBooks, FreshBooks, Xero
- **Statistical Methods:** Regression, Time Series Analysis, Forecasting
- **Document Management Systems:** DocuSign, Adobe Sign, FileTrail
- **Project Management Tools:** Trello, Asana, JIRA
- **Risk Assessment Models:** CAPM, Black-Scholes, Option Pricing Models
- **Customer Relationship Management:** Salesforce, HubSpot, Zoho CRM
- **Presentation Tools:** Canva, Google Slides, Prezi

EXPERIENCE

Financial Analyst Intern

FinTech Solutions Inc. 📅 January 2023 - Present 📍 Chicago, IL

Engaged as a financial analyst intern focused on contributing to investment decisions through robust data analysis. Collaborates closely with diverse teams ensuring efficient portfolio management.

- Conduct detailed financial modeling and analytics that support financial strategies.
- Prepare comprehensive reports that aid strategic planning discussions.
- Facilitate strong communication across departments enhancing information sharing.
- Support credit analysis workstreams addressing areas relevant for acquisitions.

Junior Financial Analyst

Urban Investments LLC 📅 March 2021 - December 2022 📍 Chicago, IL

Served in a junior analyst capacity, providing foundational support to senior analysts in financial evaluations. Played an important role coordinating financial data analysis among teams.

- Assisted in assembling financial reports and performing critical cash flow analyses.
- Supported senior analysts by evaluating potential investment opportunities.
- Consolidated necessary financial data across various divisions.
- Enhanced teamwork within departments focusing on aligning goals.

Intern, Financial Services

Springfield University 📅 June 2020 - August 2020 📍 Springfield, IL

STRENGTHS

- 💡 **Analytical Thinking**
Tackled complex financial data, often providing critical observations driving project focus effectively.
- 👥 **Collaborative Spirit**
Worked endlessly with various teams, becoming a trusted go-to resource for analysis support.
- 👁️ **Detail-focused**
Consistently reviewed financial reports for completeness, gaining confidence from supervisors.
- 🗣️ **Communication Skills**
Relayed intricate findings clearly to peers and management, overcoming challenges in data presentation.
- 🔄 **Adaptability**
Embraced changing priorities in the fast-paced financial environment, showcasing flexibility in deliverables.

SKILLS

Financial Modeling Data Analysis

MS Office Suite Credit Analysis

Communication Skills

Attention to Detail

Financial Reporting

Market Analysis

Collaboration Skills

Problem Solving

Analytical Software

Investment Knowledge

Excel Proficiency Research Skills

Real Estate Finance

Forecasting Techniques

LANGUAGES

English Native

Spanish Proficient

MY CAREER



- Financial Analyst Intern at FinTech Solutions Inc. (3.4 Years)
- Junior Financial Analyst at Urban Investments LLC (1.8 Years)
- Intern, Financial Services at Springfield University (2 Months)

Completed an internship in financial services where practical exposure fostered learning in financial processes. Participation included aiding discussions around fiscal strategy.

- Participated actively in the financial reporting process for accuracy improvements.
- Gained valuable insights into financial modeling techniques alongside market analysis trends.
- Contributed effectively in team meetings aligning financial objectives.
- Fostered a proactive attitude towards understanding financial products.

LEADERSHIP & AWARDS

- Honorable Mention for Academic Excellence at Springfield University.
- Outstanding Teamwork Award during academic group projects recognizing collaboration skills.

CERTIFICATIONS

- Certified Financial Analyst (CFA) Level I 📅 2026
- Microsoft Excel Specialist 📅 2026

PROFESSIONAL AFFILIATIONS

- Member of the Finance Club at Springfield University promoting scholarship and networking.
- Active participant in local economic development seminars aiming to broaden financial literacy.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST