



Aanya Singleton

Finance Student, Healthcare System Finance

☎ (317) 555-4918 ✉ aanya.singleton@example.com

🌐 linkedin.com/example/aanyasingleton 📍 Carmel, IN 46032

STRENGTHS

- 📊 **Financial modeling**
Built an Excel service line model from documented assumptions, then used findings to support thoughtful resource discussions.
- ♥ **Data interpretation**
Turned complex financial and workforce datasets into clear reports. Quiet checks helped presentations land with confidence.
- ✅ **Control testing**
Mapped billing risks and reviewed evidence in a simulated audit. Careful documentation made recommendations easier to act on.
- 👥 **Cross team communication**
Prepared materials and presented findings for faculty and student reviewers. Clear explanations kept shared work moving.
- ⚙️ **Process improvement**
Documented data cleaning and model checks for repeatable analysis. Small workflow changes made later review smoother.

SKILLS

Financial Reporting FP&A

Budgeting Pro Forma Analysis

General Ledger Revenue Cycle

Internal Audit Risk Assessment

ICFR Internal Controls Excel

Power BI Data Analysis

SUMMARY

Finance student pursuing a Bachelor of Science in Finance with expected graduation in May 2028 and focused preparation for **healthcare system finance**. Academic work covers financial reporting, budgeting, **financial planning** and analysis, accounting, internal controls, **data analysis**, and healthcare finance. Supervised projects include Excel financial models, Power BI dashboards, general ledger simulations, variance analysis, **pro forma development**, revenue cycle review, and internal control testing. Translates complex datasets into clear findings, organizes project materials, documents evidence, and presents recommendations for faculty and student audiences. Comfortable supporting meetings, project logistics, written reporting, trend interpretation, and cross functional communication. Brings steady curiosity and practical finance training that can support accurate analysis, thoughtful process improvement, and informed decisions across healthcare operations.

EDUCATION

Bachelor of Science in Finance

Butler University 🎓 GPA: 4.0 📅 2028 📍 Indianapolis, IN

Coursework: Financial reporting, healthcare finance, budgeting, internal controls

TECHNICAL SKILLS

- **Financial Analysis:** Variance analysis, financial modeling, trend analysis
- **Accounting Systems:** General ledger, reconciliations, payroll accounting
- **Healthcare Finance:** Patient costing, revenue cycle, patient financial services
- **Microsoft Excel:** Financial models, budgeting, data cleaning
- **Microsoft Power BI:** Dashboards, data visualization, workforce productivity
- **FP&A Methods:** Resource allocation, annual planning, long range planning
- **Internal Audit:** Risk assessment, evidence analysis, audit reporting
- **Internal Controls:** ICFR, control design, operating effectiveness
- **Revenue Operations:** Billing, collections, payer relationships
- **Financial Reporting:** Monthly reporting, leadership reporting, expense management
- **Project Coordination:** Meeting logistics, progress reporting, materials preparation

EXPERIENCE

Healthcare FP&A Analyst

Capstone Project 📅 January 2026 - September 2026 📍 Carmel, IN

Supported a simulated healthcare service line through **financial planning**, reporting, modeling, workforce productivity analysis, and resource allocation. Maintained project records, validated model logic, and communicated findings through presentations for faculty and student reviewers.

- Built an **Excel** planning model for a simulated healthcare service line.
- Prepared monthly variance reports covering revenue, labor, and operating expenses.
- Developed a **Power BI** dashboard showing **workforce productivity** and financial trends.
- Created a pro forma for a proposed outpatient service using documented assumptions.
- Presented **resource allocation** findings to faculty and a student review panel.
- Maintained project documentation, data definitions, and model checks for consistent analysis.

Internal Audit and Controls Analyst

University Project 📅 September 2025 - December 2025 📍 Carmel, IN

Evaluated a simulated healthcare billing process through risk assessment, process mapping, control testing, evidence review, and audit reporting. Converted findings into practical recommendations and concise presentations for academic reviewers.

- Completed a **risk assessment** for a simulated healthcare **billing** process.

Project Management

Healthcare Finance

LANGUAGES

English Native

Spanish Intermediate

MY CAREER



● Healthcare FP&A Analyst at Capstone Project (8 Months)

● Internal Audit and Controls Analyst at University Project (3 Months)

● Accounting and Revenue Cycle Analyst at Student Lab (4 Months)

- Mapped process steps and identified key **financial reporting** control points.
- Applied an internal control framework to test sample control design.
- Reviewed simulated evidence and documented testing conclusions for audit records.
- Drafted **audit issues** and practical **recommendations** for process improvement.
- Presented findings through a concise written report and oral briefing.

Accounting and Revenue Cycle Analyst

Student Lab 📅 January 2025 - May 2025 📍 Carmel, IN

Processed simulated accounting and **revenue cycle** activity through general ledger entries, reconciliations, patient billing review, payroll examples, and patient costing analysis. Documented repeatable quality checks and connected transaction patterns with healthcare financial performance.

- Processed simulated **general ledger** entries and completed related reconciliations.
- Analyzed patient billing and collection data for aging patterns.
- Built an Excel model comparing expected and actual payment activity.
- Reviewed **payroll** and **patient costing** examples for coding accuracy.
- Documented data cleaning steps and quality checks for repeatable analysis.
- Presented accounting activity connections to healthcare financial performance in final review.

PROJECTS

Healthcare Service Line Planning Model 📅 2026

Built a simulated healthcare planning model from documented assumptions, then connected revenue, labor, operating expenses, workforce productivity, and resource allocation findings through Excel and Power BI.

Healthcare Billing Control Review 📅 2025

Mapped a simulated billing process, assessed risks, tested internal control design, reviewed evidence, and presented practical audit recommendations through a clear written report.

LEADERSHIP & AWARDS

- Dean's List, 2025 to 2026, recognized for sustained academic performance.
- Undergraduate Finance Case Competition Finalist, 2026, presented clear financial analysis under review conditions.
- Finance project reviewer, shared concise findings with faculty and student audiences.

CERTIFICATIONS

- Microsoft Learn Power BI Data Analysis Fundamentals 📅 2026
- Coursera Excel Skills for Business Certificate 📅 2025

PROFESSIONAL AFFILIATIONS

- Student Finance Association, Project Team Member, contributed analysis and coordinated shared deliverables.
- Campus Peer Mentoring Program, Volunteer, supported fellow students through patient, practical guidance.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST