

Reagan Bhatia

Technology Program Manager

(217) 555-0123 reagan.bhatia@example.com linkedin.com/in/reaganbhatia 1234 Elm Street, Springfield, IL 62701

STRENGTHS

- Strategic Decision-Making**
Have steered critical decisions affecting project directional flow based on detailed analytics so teams can pivot for higher efficiencies.
- Stakeholder Engagement**
Strong relationships built with key stakeholders ease communication; became known for clarity when reporting risks and updates.
- Project Financial Acumen**
Draw insight from financial performance data, helping control costs without sacrificing quality for strategic business growth.
- Continuous Improvement Champion**
Directed improvements that paved pathways for process walkthroughs, smoothing project touchpoints internally and externally.
- Agile Methodologies Advocate**
Collaboratively transitioned several teams to Agile frameworks, cultivating buy-in through knowledge-sharing and consistent support.

SKILLS

Project Management
Agile Methodologies
Stakeholder Communication
Portfolio Management
Risk Management Budgeting Jira
MS Project Strategic Planning
Executive Reporting
Governance Standards
Client Relations
Cross-Functional Teamwork

SUMMARY

Accomplished Technology Program Manager with over 5 years of experience managing complex technology initiatives. Skilled in both Agile and Waterfall methodologies, directing projects that consistently meet business objectives. Demonstrated success in establishing program governance frameworks and improving project documentation processes, ensuring alignment with strategic goals. Thrives on fostering teamwork between IT teams and stakeholders, enhancing overall delivery efficiencies. Committed to utilizing data for informed decision-making and providing executive-level visibility into all project matters. Passionate about continuous improvement and operational excellence.

EXPERIENCE

Senior Technology Program Manager

Tech Solutions Inc. 📅 January 2022 - Present 📍 Chicago, IL

Serve as Senior Technology Program Manager overseeing mission-critical technology initiatives. Lead governance establishment and serve as a liaison among departments for maximum alignment and results.

- Define-agility standards, designing custom Project Management tools tailored to varied project requirements for maximum efficiency.
- Oversee multitude of tech projects including product rollouts and upgrades, managing timelines, budgets, and outcomes effectively.
- Utilize advanced reporting frameworks to deliver comprehensive insights on KPIs relating to various technology ventures.

Technology Program Manager

Innovative Tech Group 📅 June 2018 - December 2021 📍 Peoria, IL

Led multiple strategic technology programs focused on enhancing commercial software solutions and improving internal workflow efficiencies through effective governance practices and stakeholder engagement.

- Implemented processes vital for project intake and prioritization, diving deep into team alignment towards common goals.
- Facilitated scrum meetings, horseshoeing collaborative strategies which spurred cultural shifts leading to improved performance metrics across the board.
- Curated data-driven reports revealing project status while informing executives for timely decisions regarding resource allocation.

LEADERSHIP & AWARDS

- Excellence in Leadership Award, Innovative Tech Group, 2020
- Top Performer of the Year, Tech Solutions Inc., 2023

EDUCATION

Bachelor's Degree in Information Technology

University of Illinois 🎓 GPA: 3.8 📅 2018 📍 Champaign, IL

Coursework: Systems Analysis, Project Management, Software Development, Database Management

CERTIFICATIONS

- Project Management Professional (PMP) 📅 2022
- Certified ScrumMaster (CSM) 📅 2021

TECHNICAL SKILLS

- Project Management Tools:** Jira, MS Project, Smartsheet, Planview, Clarity
- Programming Languages:** Python, JavaScript, SQL

Software Development Life Cycle

Process Optimization

Data Analysis

LANGUAGES

English Native

Spanish Proficient

MY CAREER



● Senior Technology Program Manager at Tech Solutions Inc. (4.4 Years)

● Technology Program Manager at Innovative Tech Group (3.5 Years)

- **Frameworks:** ASP.NET, Angular, Spring
- **Cloud Services:** AWS, Azure, Google Cloud Platform
- **Data Analytics Tools:** Tableau, Microsoft Power BI, Excel
- **Communication Platforms:** Slack, Microsoft Teams, Zoom
- **Reporting Tools:** Microsoft SharePoint, Google Data Studio, SAS
- **Collaboration Tools:** Confluence, Trello, MS Planner
- **Security Frameworks:** ISO 27001, NIST, SOC 2
- **Compliance Standards:** GDPR, HIPAA, SOX

PROFESSIONAL AFFILIATIONS

- Member, Project Management Institute
- Volunteer, Technology Communicators Network

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST