

Charles Lambert

Trades Shop Supervisor, Plumbing

📞 (301) 555-4826

✉ charles.lambert@example.com

🌐 linkedin.com/example/charleslambert

📍 Hagerstown, MD 21740

STRENGTHS

- 👥 **Crew Coordination**
Daily assignments kept field work moving, and technicians knew where priorities stood before service calls began.
- ⚡ **Emergency Response**
After hours repairs required calm decisions, clear updates, and dependable crews; that approach kept facilities operating.
- ♥ **Safety Leadership**
Job hazard reviews and PPE discussions became practical field habits, not paperwork completed after work started.
- ☰ **Project Scoping**
Inspection findings became usable scopes, estimates, schedules, and closeout records that gave stakeholders confidence.
- 🎓 **Staff Development**
Apprentices received hands on coaching in troubleshooting, documentation, tools, and customer communication, then handled work with greater confidence.

SKILLS

Plumbing Operations

Crew Leadership CMMS

Preventive Maintenance

Hydronic Systems Wells

Fire Protection Hydrants

Pool Systems Estimating

Scheduling Budgeting

Procurement Inventory

Emergency Response

SUMMARY

Licensed **plumbing** trades supervisor with 14 years of progressively responsible experience supporting public and institutional facilities, including more than seven years leading crews and complex maintenance projects. Directs plumbing operations involving wells, hydrants, pools, fire protection infrastructure, hydronic equipment, water systems, and **preventive maintenance** programs. Converts inspections into practical scopes, estimates, schedules, crew plans, procurement needs, and closeout records. Manages CMMS work control, inventory, vendors, invoices, budgets, emergency response, and contractor quality assurance. Leads MOSH and OSHA practices through job hazard analyses, safety meetings, PPE enforcement, **incident response**, and code focused inspections. Builds trust with engineers, architects, **project managers**, contractors, and facility stakeholders while developing staff and supporting reliable public facility operations.

EXPERIENCE

Plumbing Trades Supervisor

Blue Ridge Civic Facilities 📅 July 2021 - Present 📍 Hagerstown, MD

Directs a 10 person plumbing crew supporting **public facilities**, wells, hydrants, pools, hydronic systems, **emergency service**, preventive maintenance, procurement, safety, and code compliant project delivery.

- Directed a 10 person crew maintaining public facility plumbing, wells, hydrants, **pools**, and **hydronic systems**.
- Converted inspection findings into scopes, estimates, schedules, crew plans, and closeout records for maintenance projects.
- Administered CMMS **preventive maintenance** for pumps, valves, backflow devices, water systems, and related assets.
- Led MOSH and OSHA hazard reviews, **safety meetings**, PPE compliance, and code focused field inspections.
- Managed purchasing, inventory, vendor quotes, invoice review, operating forecasts, and emergency repair stock.
- Coached staff, conducted performance reviews, supported hiring and onboarding, and coordinated after hours emergency crews.

Senior Plumber and Crew Lead

Potomac Institutional Services 📅 March 2017 - June 2021 📍 Rockville, MD

Led plumbing crews across occupied institutional facilities, coordinating repairs, renovations, shutdowns, equipment replacements, documentation, inspections, testing, and apprentice development.

- Led crews completing plumbing **repairs**, **renovations**, preventive maintenance, and equipment replacements in occupied facilities.
- Coordinated shutdowns with **engineers**, facility managers, electricians, and fire protection **contractors** during cross system work.
- Prepared takeoffs, reviewed drawings, staged **materials**, and tracked field progress against project schedules.
- Inspected installations for workmanship, code compliance, testing, and punch list closure before returning systems to service.
- Maintained work order histories, asset notes, material records, and **equipment** documentation for maintenance planning.
- Mentored apprentices in troubleshooting, piping practices, safe tool use, documentation, and customer communication.

Licensed Plumber

Harbor Mechanical Solutions 📅 September 2014 - February 2017 📍 Baltimore, MD

Installed, repaired, and maintained domestic water, sanitary, hydronic, pump, valve, and fixture systems while supporting renovations, **emergency service**, inspections, and customer communication.

LANGUAGES



MY CAREER



- Plumbing Trades Supervisor at Blue Ridge Civic Facilities (5.2 Years)
- Senior Plumber and Crew Lead at Potomac Institutional Services (4.2 Years)
- Licensed Plumber at Harbor Mechanical Solutions (2.4 Years)
- Plumbing Apprentice at Metro Plumbing Apprenticeship Services (1.9 Years)

- Installed and repaired domestic water, sanitary, hydronic, pump, valve, and fixture systems for commercial facilities.
- Diagnosed leaks, pressure issues, drainage failures, and equipment faults using drawings, measurements, and test instruments.
- Supported **renovations** through piping layout, material estimates, shutdown coordination, and specification compliant installation.
- Applied **plumbing** and **building codes** while documenting tests, inspections, and corrective work for project records.
- Maintained service **vehicles, tools**, and stocked materials for scheduled service and emergency calls.
- Provided clear status updates and escalated conditions requiring engineering or supervisory review.

Plumbing Apprentice

Metro Plumbing Apprenticeship September 2012 - August 2014 Baltimore, MD

Completed supervised commercial plumbing work through an approved apprenticeship, supporting installations, service tasks, testing, inspections, work orders, and safe field operations.

- Completed supervised commercial **plumbing** work through an approved apprenticeship and structured field training.
- Installed and serviced piping, fixtures, valves, drains, and basic hydronic components under licensed direction.
- Prepared work areas, measured materials, maintained tools, and followed **PPE**, ladder, and lockout practices.
- Recorded material use and task completion in maintenance **work orders** for accurate service history.
- Supported pressure tests, leak checks, inspections, and punch list corrections under journey level review.
- Traced basic water and drainage faults and documented findings for experienced plumber review.

PROJECTS

Public Facility Water Systems Program 2024

Improved preventive maintenance coverage for pumps, valves, backflow devices, wells, and water systems across public facilities. Clear records helped crews plan service and respond faster.

Hydronic Equipment Renewal 2022

Supported scope development, material planning, shutdown coordination, installation review, testing, and return to service for hydronic equipment in occupied facilities.

LEADERSHIP & AWARDS

- Crew leadership recognition for dependable emergency plumbing response and public facility service continuity.
- Safety leadership recognition for consistent MOSH and OSHA practices, hazard reviews, and PPE enforcement.
- Leadership contribution through apprentice mentoring, staff onboarding, performance coaching, and practical field training.

EDUCATION

High School Diploma

North Hagerstown High School GPA: 4.0 2012 Hagerstown, MD

Coursework: Building systems, technical mathematics, workplace safety, applied science

CERTIFICATIONS

- Maryland Master Plumber License 2020
- OSHA 30 Hour Construction Safety 2022
- Backflow Prevention Assembly Tester Certification 2023

- Valid Maryland Driver's License 📅 2026

TECHNICAL SKILLS

- **Plumbing Systems:** Domestic water, sanitary piping, fixtures
- **Hydronic Equipment:** Pumps, valves, boilers
- **Fire Protection:** Fire systems, hydrants, backflow devices
- **Facility Systems:** Wells, pools, water systems
- **Maintenance Platforms:** CMMS, work orders, asset records
- **Safety Standards:** MOSH, OSHA, PPE
- **Safety Analysis:** Job hazard analysis, incident response, safety meetings
- **Project Controls:** Scoping, estimating, scheduling
- **Financial Controls:** Budgets, invoices, cost tracking
- **Procurement Operations:** Bids, quotes, vendors
- **Inventory Operations:** Tools, materials, vehicles
- **Compliance Codes:** Building codes, plumbing codes, fire codes
- **Quality Inspection:** Testing, inspections, punch lists
- **Staff Administration:** Hiring, onboarding, coaching
- **Emergency Operations:** Emergency repairs, after hours response

PROFESSIONAL AFFILIATIONS

- Public facility maintenance teams, coordinating dependable service across trades and operating programs.
- Engineering, architecture, project management, contractor, and facility stakeholder networks supporting practical capital work.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST