

Emmanuel Gallegos

Underground Utilities Supervisor

📞 (515) 555-2847 ✉️ emmanuel.gallegos@example.com

🌐 linkedin.com/example/emmanuelgallegos 📍 Des Moines, IA 50312

STRENGTHS

- 👥 **Crew Direction**
Set clear assignments from work orders and field conditions; crews stayed focused when service priorities shifted.
- ♥️ **Field Safety**
Used pre job reviews and field coaching to make confined space and trench safety part of daily work.
- ⚡ **Emergency Response**
During urgent repairs, coordinated crews, contractors, dispatch, and residents so decisions stayed practical and timely.
- 📌 **Record Accuracy**
Checked GIS, as built, labor, material, and equipment details; reliable records became easier for teams to use.
- 🎓 **Operator Training**
Shared equipment and material handling lessons with newer operators; peers returned for advice on difficult site conditions.

SKILLS

- Water distribution Sanitary sewer
- Storm sewer Crew supervision
- Excavation Pipe laying Backfilling
- Compaction Sewer jetting
- CCTV inspection Hydrants Valves
- Manholes GIS Work orders

LANGUAGES

- English Native
- Spanish Intermediate

SUMMARY

Underground utilities supervisor with eight years of public works and utility construction experience, including more than four years directing field crews. Leads **municipal water distribution, sanitary sewer, and storm sewer** work from work order review through inspection and record completion. Assigns crews, equipment, and materials using site conditions, service urgency, infrastructure history, and defect assessments. Coordinates emergency repairs, contractors, engineering staff, dispatch, and residents during high pressure response. Maintains labor, material, equipment, timesheet, expense, GIS, as built, and maintenance records. Applies OSHA confined space and **trenching and shoring** requirements, trains operators, coaches employees, and inspects excavation, pipe laying, backfill, compaction, valves, hydrants, manholes, laterals, sewer jetting, and CCTV work. Holds Class A CDL with air brake and tanker endorsements plus Grade II Water Distribution certification.

EXPERIENCE

Utilities Crew Supervisor

Riverstone Public Works 📅 May 2022 - Present 📍 Des Moines, IA

- Leads daily **municipal water distribution**, sanitary sewer, and storm sewer operations, directing crews, emergency response, safety practices, asset records, and resource tracking for dependable public service.
- Prioritized water, sanitary sewer, and storm sewer **assignments** from work orders, field conditions, urgency, and line history.
 - Inspected excavation, **pipe laying**, backfill, compaction, valves, hydrants, manholes, and laterals before project closeout.
 - Applied OSHA confined space and trenching and shoring rules through briefings, observations, training, and coaching.
 - Coordinated emergency repairs with dispatch, engineering, contractors, and customers during after hours service events.
 - Tracked labor, materials, equipment, timesheets, expenses, **crew activity**, and **maintenance statistics** for budget planning.
 - Updated GIS and **as built** records after field changes, checking asset details before record completion.

Lead Utility Equipment Operator

Heartland Utility Services 📅 July 2018 - April 2022 📍 Ames, IA

- Led small utility crews through water main repairs, sewer maintenance, excavation, **equipment operation**, inspection, training, and work order closeout while supporting safe field production.
- Led crews through **water main** repairs, sewer maintenance, hydrant work, manhole rehabilitation, **excavation**, and compaction.
 - Operated backhoes, excavators, loaders, **vacuum trucks**, and **sewer cleaning trucks** during utility construction assignments.
 - Performed **sewer jetting** and CCTV inspections, documenting defects for repair prioritization and maintenance planning.
 - Trained newer operators on equipment controls, inspections, material handling, trench setup, and underground utility safety.
 - Recorded crew hours, materials, equipment usage, and completed quantities for accurate work order closeout.
 - Reported site conditions and repair progress to supervisors, inspectors, contractors, and residents during active work.

PROJECTS

Emergency Utility Response Program 📅 2024

MY CAREER



- Utilities Crew Supervisor at Riverstone Public Works (4.3 Years)
- Lead Utility Equipment Operator at Heartland Utility Services (3.8 Years)

Improved coordinated response for urgent water and sewer defects by combining field assessment, crew assignment, equipment selection, customer communication, and repair documentation.

Utility Asset Record Improvement 📅 2023

Strengthened GIS and as built record quality through field verification, asset updates, work order review, and coordination with engineering staff.

LEADERSHIP & AWARDS

- Utility Safety Peer Trainer, 2023 to Present, recognized for practical coaching on equipment operation, confined space entry, and trench safety.
- Municipal Infrastructure Emergency Response Team Member, 2022 to Present, selected for dependable after hours utility repair support.
- Grade II Water Distribution Certificate, earned 2024 after progressing through municipal water distribution responsibilities.

EDUCATION

High School Diploma

Lincoln High School 🎓 GPA: 3.5 📅 2018 📍 Des Moines, IA

Coursework: Construction safety, equipment operation, workplace communication, recordkeeping

CERTIFICATIONS

- Class A Commercial Driver's License, Air Brake and Tanker Endorsements 📅 2021
- Grade II Water Distribution Certificate 📅 2024
- OSHA Confined Space Entry Training 📅 2025
- Trenching and Excavation Competent Person Training 📅 2025

TECHNICAL SKILLS

- **Water Distribution:** Water mains, hydrants, valves
- **Sewer Systems:** Sanitary sewer, storm sewer, laterals
- **Excavation Operations:** Backhoes, excavators, trenchers
- **Material Placement:** Pipe laying, backfilling, compaction
- **Sewer Inspection:** Sewer jetting, CCTV, televising
- **Safety Compliance:** OSHA, confined space, trenching and shoring
- **Asset Records:** GIS, Silversmith, as built records
- **Work Management:** Work orders, schedules, assignments
- **Resource Tracking:** Labor, materials, equipment usage
- **Emergency Maintenance:** Defect assessment, repair coordination, after hours response
- **Commercial Driving:** Class A CDL, air brakes, tanker endorsement
- **Field Documentation:** Timesheets, expenses, maintenance statistics

PROFESSIONAL AFFILIATIONS

- Utility Safety Peer Trainer, supporting safer field habits through practical instruction and peer coaching.
- Municipal Infrastructure Emergency Response Team, supporting emergency water and sewer maintenance since 2022.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST