

Aarav Todd

Warehouse Associate

📞 (512) 555-1234

✉ aarav.todd@email.com

🌐 linkedin.com/in/aaravtodd

📍 Austin, TX 73301

STRENGTHS

- 📋 **Organizational Skills**
Streamlined various tasks systematically, ensuring workload is arranged effectively and supporting team efficiency.
- 💬 **Communication**
Provided clear, concise updates between team members and stakeholders, pooling insights for cohesive progress.
- 💡 **Problem-Solving**
Approached challenges dynamically, crafting tailored solutions elevating process integrity; seen through consistent feedback.
- 👥 **Team Collaboration**
Promoted cohesiveness through active collaboration resulting in accomplishments exceeding educational expectations.
- 🛡️ **Safety Awareness**
Prioritized safety consistently, contributing positively towards cultivating protective measures across multi-level environments.

SKILLS

Inventory Management

Safety Compliance

Basic Computer Skills

Team Collaboration

Time Management

LANGUAGES

English Native

Spanish Intermediate

SUMMARY

Dedicated Warehouse Associate with solid experience in logistics, efficient order fulfillment, and robust communication. Proven skills in managing inventory and ensuring safety compliance enhance operational effectiveness. Willingly adopts new technologies to optimize logistics processes and contribute positively to team dynamics. Recognized for ability to operate vehicles effectively while maintaining focus on productivity standards. Seeking to bring proactive engagement and significant contributions to your team through dedication and teamwork.

EDUCATION

Bachelor of Science in Logistics and Supply Chain Management

University of Texas at Austin 🎓 GPA: 3.8 📅 2026 📍 Austin, TX

Coursework: Logistics Management, Warehouse Operations, Supply Chain Strategy, Safety Regulations

TECHNICAL SKILLS

- **Warehouse Management Systems:** Fishbowl, NetSuite, SAP
- **Delivery Tracking Software:** TruckTrack, LoadART, ProShip
- **Data Analysis Tools:** Excel, Google Sheets, Tableau
- **Safety Equipment:** Forklifts, Pallet Jacks, Hand Trucks
- **Material Handling Equipment:** Stretch Wrappers, Handheld Scanners, Conveyors
- **Compliance Standards:** OSHA, ISO, TMS
- **Inventory Control Techniques:** Just In Time, Economic Order Quantity, ABC Analysis
- **Packaging Materials:** Cartons, Pallets, Crates
- **Customer Relationship Management:** Salesforce, Zoho, HubSpot
- **E-commerce Platforms:** Shopify, WooCommerce, Magento

EXPERIENCE

Warehouse Operations Contributor

University Project 📅 January 2025 – May 2026 📍 Austin, TX

Contributed to warehouse optimization efforts during a collaborative academic project focusing on logistics efficiency and safety audits. Leveraged basic computer skills for inventory tracking and engaged in peer training initiatives.

- Designed and implemented a layout plan for improved workflow efficiency in warehouse operations.
- Executed a basic computer software tracking system streamlining inventory management significantly.
- Conducted regular safety reviews, ensuring adherence to protocols, resulting in a safer work environment.
- Prepared mock shipments alongside verifying total accuracy against predefined packing lists.
- Guided peers on essential safety practices, fostering a culture of safety awareness.
- Showcased project results at formal presentations, highlighting committed improvements in the assessed context.

Logistics Research Assistant

Academic Research 📅 September 2024 – December 2024 📍 Austin, TX

Supported research initiatives focusing on warehouse management best practices, underscoring productivity and safety principles. Developed educational material aimed at improving onboarding for new associates in domestic logistics.

- Identified and evaluated methodologies enhancing material handling processes contributing to effective research outcomes.
- Crafted training content generating a smoother transition period for entry-level employees.

MY CAREER



- Warehouse Operations Contributor at University Project (1.3 Years)
- Logistics Research Assistant at Academic Research (3 Months)

- Assisted in data collection applicable for comprehensive reporting tied to current warehousing practices.
- Facilitated informational workshops addressing essential logistics safety norms for students and staff.
- Collaborated closely with faculty, refining objectives leading to impactful insights and conclusions.
- Maintained organized documentation related to research, assuring easy access for future reference.

Logistics Optimization Team Member

Hackathon Project 📅 March 2025 📍 Austin, TX

Engaged actively in a high-pressure hackathon focused on developing innovative logistics solutions, delivering compelling results under stringent timelines while emphasizing collaboration.

- Engineered a prototype application facilitating real-time inventory tracking; showcased as part of overall competition merits.
- Collaborated within a diverse grouping promoting engaging brainstorming sessions to refine application functionalities.
- Utilized strong verbal presentation skills submitting team ideas, earning favorable evaluations from judges.
- Gained practical insights on meeting deadlines effectively matching urgency with quality deliverables.
- Participated in timeline management experiences crucial in achieving successful project rollout amidst competition.
- Explored contemporary issues facing logistics systems, advocating innovation to challenge traditional methods.

LEADERSHIP & AWARDS

- Dean's List, University of Texas at Austin (2024, 2025)
- Winner, University Hackathon for Logistics Solutions (2025)

CERTIFICATIONS

- OSHA Forklift Safety Certification 📅 2026
- Basic First Aid and CPR Certification 📅 2026

PROFESSIONAL AFFILIATIONS

- Member, Logistics Club at University of Texas
- Volunteer, Local Food Bank, assisting with inventory management and distribution

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST