

Ayden Logan

 (478) 555-1234

 ayden.logan@example.com

 linkedin.com/in/aydenlogan

 Macon, GA, 31201

SUMMARY

Enthusiastic warehouse professional skilled in logistics and inventory management. Over two years optimizing operations through forklift operation, maintaining safety measures, and ensuring product accuracy. Recognized for strong problem-solving skills, clear communication, and teamwork spirit. A commitment to excellence shapes every workday, contributing to collective success in a thriving distribution center environment. Proudly maintain a clean workspace and support other team members whenever possible. Eager to bring passion and dedication to contributions at an esteemed organization like Supply Chain Solutions, Inc.

EXPERIENCE

Warehouse Operations Specialist

June 2025 - Present

Logistics Solutions, LLC

Macon, GA

- Manage daily operations as Warehouse Operations Specialist, leading a driven team to streamline logistics efficiently. Leverage technology to enhance the accuracy of inventory tracking while upholding rigorous safety standards throughout each shift.
- Operate industrial forklifts adeptly for material transport, ensuring compliance with all safety protocols and regulations.
 - Enter detailed product information in the inventory system, establishing meticulous tracking for enhanced operational reporting.
 - Collaborate with team members effectively, fostering a culture focused on organized and strategic product placement in storage areas.
 - Conduct diligent inspections of the workspace, proactively addressing hazards and maintaining cleanliness to secure a safe environment.
 - Assist in onboarding new recruits, sharing expertise on efficient forklift usage and warehouse procedures, strengthening team performance.
 - Contribute actively to special projects identified by management, aimed at increasing warehousing processes efficiency and productivity.

Warehouse Assistant

July 2024 - May 2025

Distribution Center, Inc.

Warner Robins, GA

- Supported logistical functions at Distribution Center, Inc., contributing to efficient operations during a crucial transition period. Enhanced shipment processing and streamlined collaboration through effective communication and proactive issue resolution.
- Facilitated smooth loading and unloading of shipments, assisting various departments to uphold accurate inventory records reliably.
 - Used pallet jacks and hand trucks safely to maneuver products around the facility, demonstrating care for safety protocols and precision.
 - Maintained channels of communication open with supervisors regarding discrepancies in inventory levels and equipment malfunctions.
 - Active participation in safety meetings fostered a stronger team approach towards enhancing procedural improvements.
 - Supported seasonal inventory audits, meticulously verifying stock quantities and promptly communicating findings to management.
 - Implemented organizational restructuring that improved accessibility to high-demand products by boosting productivity significantly.

LEADERSHIP & AWARDS

- Dean's List, 2023
- Outstanding Team Player Award, Logistics Solutions, LLC, 2025

EDUCATION

High School Diploma

2024

Macon High School GPA: 3.5

Macon, GA

Coursework: Graduation, Leadership Activities, Community Service, Team Sports

CERTIFICATIONS

- Forklift Operator Certification  2024
- OSHA Safety Training Certification  2024

TECHNICAL SKILLS

- **Warehouse Technology:** RF Scanners, Inventory Management Software, Forklift Control Systems
- **Safety Standards:** OSHA Guidelines, Safety Protocol Practices, Risk Assessment Tools
- **Communication Tools:** Email Platforms, Messaging Apps, Team Collaboration Software
- **Logistics Software:** ERP Systems, Warehouse Management Systems, Tracking Software
- **Heavy Machinery:** Pallet Jacks, Electric Forklifts, Manual Hoists
- **Training Materials:** Operator Manuals, Safety Guidelines, Training Videos
- **Performance Metrics:** Productivity Measurements, Accuracy Rates, Throughput Targets
- **Inventory Control:** Cycle Counts, Stock Receipts, Audits

- **Safety Equipment:** PPE Gear, Safety Barriers, Fire Extinguishers
- **Project Management:** Planning Coordination, Scheduling, Resource Allocation

SKILLS

- Forklift Operation
- Problem-Solving
- Sorting Procedures
- Communication Skills
- Inventory Management
- Attention to Detail
- logistics Software
- Time Management
- Safety Compliance
- Pallet Jack Operation
- Product Placement
- Operational Improvements
- Team Collaboration
- Computerized Systems
- Cleaning Protocols

PROFESSIONAL AFFILIATIONS

- Member, National Warehouse Training Association
- Volunteer, Local Food Bank Distribution Events

LANGUAGES

- English (Native)
- Spanish (Intermediate)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST