

# Malachi Flynn

📞 (916) 555-0123 ✉ malachi.flynn@example.com

🌐 linkedin.com/in/malachiflynn 📍 Sacramento, CA 95814

## SUMMARY

Dedicated warehouse professional with over two years in material handling and logistics. Proven ability to operate forklifts and other powered industrial equipment safely and efficiently. Strong skills in inventory management, product verification, and adherence to safety protocols. Committed to maintaining order and cleanliness in work areas while achieving productivity goals. Eager to contribute expertise in loading, unloading, and shipment verification for efficient operations, enhancing the overall performance of the team by prioritizing safety and efficiency in all tasks.

## EXPERIENCE

Warehouse Loader

Logistics Warehouse Services

June 2025 - Present

Roseville, CA

- Responsible for loading and unloading products from trailers while following safety standards and operational procedures. Focused on product inspections and accuracy.
- Loading and unloading products adhering to established safety structures.
  - Conducting thorough inspections of incoming and outgoing shipments for accuracy.
  - Utilizing RF equipment for effective inventory management and reporting.
  - Collaborating with team members to optimize workflows and improve loading efficiency significantly.
  - Keeping a clean and organized work environment for compliance with safety regulations.
  - Training new employees on proper use of equipment and safety protocols, boosting teamwork.

Warehouse Associate

Distribution Solutions Inc.

January 2025 - May 2025

Folsom, CA

- Engaged in daily warehouse operations including receiving, processing stock, and conducting inventory counts.
- Assisted in daily operations including receiving and processing inventory accurately.
  - Operated forklifts to ensure efficient movement of products within the facility.
  - Maintained precise records during regular inventory counts supporting inventory control efforts.
  - Contributed to ensuring timely fulfillment of customer orders through shipping and receiving processes.
  - Interacted frequently with supervisors to identify opportunities for improving processes.
  - Gained recognition from peers for protective practices and effective communication skills.

Warehouse Intern

Supply Chain Logistics

June 2024 - December 2024

Sacramento, CA

- Gained firsthand exposure to warehouse operations focusing on inventory tracking and product handling procedures.
- Assisted in safe loading and unloading of trucks, ensuring seamless transport of goods.
  - Participated in extensive training sessions enhancing learning about RF equipment usage.
  - Executed quality checks and adhered to safety protocols to maintain service excellence.
  - Played an instrumental role in a project that enhanced inventory tracking methods.
  - Supported a clean workspace initiative aiding overall organizational standards.
  - Fostered good relations among warehouse team members contributing to a positive culture.

## LEADERSHIP & AWARDS

- Forklift Operator Certification - Obtained in 2024.
- Safety Awareness Training Certificate - Completed in 2024.

## EDUCATION

High School Diploma

Sacramento High School GPA: 3.0

2024

Sacramento, CA

Coursework: General Studies, Mathematics, Communications, Safety Procedures

## CERTIFICATIONS

- Forklift Operator Certification 📅 2024
- Safety Awareness Training Certificate 📅 2024

TECHNICAL SKILLS

- **Warehouse Management Tools:** SAP, Oracle, Manhattan Associates
- **RF Scanners:** Symbol, Motorola, Datalogic
- **Material Handling Equipment:** Forklifts, Pallet Jacks, Hand Trucks
- **Safety Protocols:** OSHA Guidelines, Hazard Analysis, Spot Inspections
- **Communication Tools:** Walkie-Talkies, Two-Way Radios, Email
- **Inventory Tracking Systems:** RFID, Barcoding, Manual Counts
- **Load Optimization Strategies:** Load Planning, Weight Distribution, Safe Load Limits
- **Quality Control Procedures:** Inspection Checklists, Standard Operating Procedures, Audit Practices
- **Data Entry Software:** Microsoft Excel, Google Sheets, WMS Software
- **Customer Service Skills:** Conflict Resolution, Active Listening, Empathy

SKILLS

- |                            |                           |                        |                       |
|----------------------------|---------------------------|------------------------|-----------------------|
| • Forklift Operation       | • Team Collaboration      | • Product Verification | • Time Management     |
| • Inventory Management     | • Effective Communication | • Adaptability         | • Organization Skills |
| • RF Equipment Proficiency | • Data Entry Skills       | • Order Fulfillment    | • Critical Thinking   |
| • Safety Compliance        | • Physical Stamina        | • Damage Assessment    |                       |

PROFESSIONAL AFFILIATIONS

- Member of the National Association of Federal Employees since 2025.
- Volunteer at Sacramento Food Bank and Family Services since 2023.

LANGUAGES

- English (Native)
- Spanish (Proficient)

ADDITIONAL INFORMATION

**Work Status** : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST