



Waylon Knight

Warehouse Picker Packer

☎ (214) 555-0147 ✉ waylon.knight@example.com
🌐 linkedin.com/in/waylonknight 📍 Dallas, TX 75201

SUMMARY

Detail-oriented warehouse professional with over 2 years of experience in product packing and labeling. Proven ability to operate RF scanners effectively and follow strict quality control protocols. Committed to maintaining safety and organization in fast-paced environments while supporting team objectives. Skilled in adapting to various roles within warehouse operations, ensuring efficient workflow and high standards of accuracy, including accurate packing and labeling according to specification which contributed greatly to inventory accuracy.

STRENGTHS

- ♥ **Adaptability**
Quickly adjust to new tasks, shifting smoothly among various roles to ensure continuous operations and support team needs.
- 💬 **Strong Communication**
Foster open dialogue with team members and supervisors, earning trust and clarity which enhances overall productivity.
- 👥 **Collaboration**
Become a sought-after resource by peers seeking advice, improving team dynamics and work quality through effective collaboration.
- 🕒 **Time Management**
Prioritize tasks efficiently, consistently meeting tight deadlines while managing multiple responsibilities seamlessly.
- ⚖️ **Problem-Solving**
Proactively identify potential issues affecting workflows, providing solutions that streamline processes and reduce delays.

SKILLS

RF Scanner Operation

Product Packing and Labeling

Inventory Management

Safety Protocols

Time Management

Team Collaboration

EXPERIENCE

Warehouse Picker Packer

Bright Logistics 📅 January 2026 - Present 📍 Flower Mound, TX

Responsibilities include guiding a team's efforts under the supervision of warehouse leadership. Each day brings unique challenges related to logistics and product handling.

- Collaborate closely with warehouse supervisor to streamline packing processes, enhancing overall efficiency across operations.
- Accurately pack and label products according to stringent specifications, achieving compliance with established quality standards.
- Utilize RF scanners to track inventory movements, significantly contributing to accurate stock management and availability.
- Maintain an organized and safe workspace, fully adhering to safety protocols and company policies that promote workplace order.
- Engage in relevant training sessions geared toward improving skills, expanding knowledge of key warehouse operations, and promoting teamwork.
- Play a critical role during inventory audits, ensuring meticulous record-keeping and timely updates on stock levels.

Warehouse Associate

Supply Chain Solutions 📅 June 2025 - December 2025 📍 Irving, TX

Functioned as a vital member of warehouse operations, frequently involved in tasks ranging from sorting to inventory upkeep to meet daily goals.

- Supported daily warehouse operations adeptly, including receiving, sorting, and systematically storing incoming products.
- Participated actively in regular training about packing and labeling techniques aimed at enhancing operational efficiencies.
- Operated RF scanning technology effectively, improving accuracy in inventory management and expediting order fulfillment.
- Ensured adherence to safety regulations, maintaining a clean working environment committed to optimal safety practices.
- Contributed influence positively to team meetings focused on improving productivity and implementing essential safety measures.
- Actively engaged in cross-training initiatives fostering versatile skill sets imperative for warehouse challenges.

LEADERSHIP & AWARDS

- OSHA Forklift Certification, achieved in January 2026.
- Safety and Compliance Training, completed in February 2026.

EDUCATION

High School Diploma

Dallas High School 🎓 GPA: 3.8 📅 2025 📍 Dallas, TX

LANGUAGES

MY CAREER



- Warehouse Picker Packer at Bright Logistics (7 Months)
- Warehouse Associate at Supply Chain Solutions (6 Months)

Coursework: General Studies, Business Management, Health Education, Environmental Science

CERTIFICATIONS

- OSHA Forklift Certification 📅 2026
- Safety and Compliance Training 📅 2026

TECHNICAL SKILLS

- **Warehouse Management Systems:** SAP, Oracle Netsuite, Manhattan Associates
- **Scanning Technologies:** RF Scanners, Barcode Readers, Mobile Scanning Apps
- **Safety Standards:** OSHA Guidelines, Department Regulations, Best Practices
- **Operational Excellence Tools:** Lean Methodology, Six Sigma, Kaizen
- **Packaging Materials:** Boxes, Pallets, Shrink Wrap
- **Sorting Systems:** Automated Sorting, Manual Sorting Techniques, Conveyor Belts
- **Inventory Control Software:** Fishbowl, Square, Datex JWM
- **Speed and Agility Assessment:** Load Capacity Tests, Workflow Analysis, Ergonomic Solutions
- **Workforce Communications:** Slack, Microsoft Teams, Email
- **Quality Assurance Techniques:** Visual Inspection, Sampling Methods, Auditing

PROFESSIONAL AFFILIATIONS

- Member of the National Safety Council since March 2026, emphasizing commitment to safety best practices.
- Actively volunteering for community food drives, aiding logistical aspects of product distribution.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST